

# Public Notice

The City Council of Strawberry Point Will Meet Wednesday, October 07, 2020 Council Chambers,  
City Hall 6:00 P.M. Strawberry Point, Iowa Tentative Agenda,  
(at discretion of the chair)

- 1) Mayor call meeting to order
  - a) Pledge of Allegiance
  - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

## **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from September 16
- 5) Minutes from September 22
- 6) Minutes from September 28
- 7) Liquor License Renewal – The Franklin Hotel Bar
- 8) Claims

## **Unfinished Business**

### **Information**

- 9) Appointment of board liaisons

### **New Business**

- 10) Discussion & Possible Action – Insurance Renewal review with Steve Cook, Backbone Insurance
- 11) Hernando Espinosa, Franklin Hotel owner to address the council
- 12) Deb Yokiell to address the council on behalf of Wilder Memorial Museum
- 13) Discussion & Possible Action – Trick or Treating
- 14) Resolution 20-07 – A resolution approving the City Street Financial Report
- 15) Sealed Bid Opening – Renter for City Farm ground
- 16) Discussion & Possible Action – Deputy City Clerk Wage Scale
- 17) Discussion & Possible Action - Berry Merry Christmas Vendor Show on December 5<sup>th</sup>, 2020
- 18) Discussion & Possible Action – Classy Pawsome Designs paint class at civic center
- 19) Motion to Approve – Hiring of City Administrator/Clerk position

### **Other Business**

- 20) Adjournment

Posted: October 02, 2020

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Jessi Jared Deputy Clerk

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Hannah Evans, Mayor

Strawberry Point City Council  
Regular Meeting September 16, 2020

The Strawberry Point City Council met for a regular meeting on Wednesday, September 16, 2020 at 6:00 p.m. at the Council Chambers of City Hall. Mayor Evans presided and led the Pledge of Allegiance. Council members answering roll call were Courtnage, Gould, Hansel, Rowcliffe. Absent – Chapman.

Rowcliffe made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Gould, Hansel, Rowcliffe. Nays: None. Motion passes.

**CONSENT AGENDA**

Minutes from September 2, 2020  
Liquor License Renewal: JAKE & Company  
Claims

Courtgage moved to approve the consent agenda. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Gould, Courtnage, Rowcliffe. Nays: None. Abstain: Hansel. Motion passes.

**UNFINISHED BUSINESS**

**INFORMATION**

Council reviewed and briefly discussed the August 2020 delinquent account listing

**NEW BUSINESS**

Tobe Werner with the Snow Pioneers addressed Council and answered questions or concerns they had about the Iowa DOT permit for the snowmobile trail. After some discussion, Hansel made a motion to approve the permit. Gould seconded the motion. A roll call vote was taken. Ayes: Hansel, Rowcliffe, Courtnage, Gould. Nays: None. Motion passes.

Council reviewed the three applicants that had been interviewed for the Public Works parks & maintenance position. Rowcliffe stated that it was the recommendation for the Council to hire Applicant #3 at the step 3 level of \$19.25/hour. Rowcliffe moved to approve the recommendation hiring Applicant #3 at the step 3 level of \$19.25/hour. Hansel seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Courtnage, Gould, Hansel. Nays: None. Motion passes.

Mayor Evans discussed with the council that she had contacted the applicants for the City Administrator/Clerk and had not heard back from all of them. After some discussion, the council decided they would do a couple of special meetings for interviews. Dates will be decided after hearing back from all applicants.

**OTHER BUSINESS**

Council briefly discussed Trick or Treating and decided it would be discussed at the next council meeting.

The Council also discussed the city budget suggesting that they watch all departments closer this year, and would like to receive reports of where each department is once a month.

With no further business, Rowcliffe moved to adjourn at 6:27 PM. Gould seconded the motion. Motion passes.

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Jessi Jared, Deputy City Clerk

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Hannah Evans, Mayor

Strawberry Point City Council  
Special Meeting September 22, 2020

The Strawberry Point City Council met for a special meeting on Tuesday, September 22, 2020 at 6:30 p.m. inside the Council Chambers of City Hall. Mayor Evans presided and led the Pledge of Allegiance. Council members answering roll call were Courtnage, Gould, Chapman, Hansel, Rowcliffe

Rowcliffe made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Gould, Chapman, Hansel Rowcliffe. Nays: None. Motion passes.

**CONSENT AGENDA**

**UNFINISHED BUSINESS**

**INFORMATION**

**NEW BUSINESS**

Council discussed waiving their pay for the special meeting. Hansel made a motion to waive their pay. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Gould, Chapman, Hansel, Rowcliffe, Courtnage. Nays: None. Motion passes.

Council welcomed Applicant #3 to the meeting. Mayor Evans informed Applicant #3 of their right to go into closed session per Iowa Code Section 21.5 (1) (c). Applicant #3 asked to enter into closed session. Gould moved to enter closed session. Hansel seconded the motion. A roll call vote was taken. Ayes: Chapman, Hansel, Rowcliffe, Courtnage, Gould. Nays: None. Motion passes. Council entered closed session at 6:33 PM.

Council ended closed session at 6:57 PM. The council thanked Applicant #3 for their time.

Council welcomed Applicant #7 to the meeting. Mayor Evans informed Applicant #7 of their right to go into closed session per Iowa Code Section 21.5 (1) (c). Applicant #7 waived the right to a closed session. Mayor Evans began the interview process. Council thanked Applicant #7 for their time.

**OTHER BUSINESS**

With no further business, Hansel moved to adjourn at 7:28 PM. Gould seconded the motion. Motion passes.

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Jessi Jared, Deputy City Clerk

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Hannah Evans, Mayor

Strawberry Point City Council  
Special Meeting September 28, 2020

The Strawberry Point City Council met for a special meeting on Monday, September 28, 2020 at 5:30 p.m. inside the Council Chambers of City Hall. Mayor Evans presided and led the Pledge of Allegiance. Council members answering roll call were Courtnage, Gould, Hansel, Rowcliffe. Absent-  
Chapman

Rowcliffe made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Gould, Hansel Rowcliffe. Nays: None. Motion passes.

**CONSENT AGENDA**

**UNFINISHED BUSINESS**

**INFORMATION**

**NEW BUSINESS**

Council discussed waiving their pay for the special meeting. Hansel made a motion to waive their pay. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Gould, Hansel, Rowcliffe, Courtnage. Nays: None. Motion passes.

Council welcomed Applicant #8 to the meeting. Mayor Evans informed Applicant #8 of their right to go into closed session per Iowa Code Section 21.5 (1) (c). Applicant #8 waived the right to a closed session. Mayor Evans began the interview process. Council thanked Applicant #8 for their time.

**OTHER BUSINESS**

There was a brief discussion about interviewing a few more applicants

With no further business, Rowcliffe moved to adjourn at 6.07 PM. Gould seconded the motion. Motion passes.

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Jessi Jared, Deputy City Clerk

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Hannah Evans, Mayor

**dpclerk strawberrypt.com**

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**From:** Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com  
**Sent:** Friday, September 25, 2020 1:33 AM  
**To:** dpclerk strawberrypt.com  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Renewal Sent

The following license(s)/permit(s) will expire in 70 days. Iowa law states that all licensees must receive a 60 day renewal reminder.

**License # License Status Expiration Date Business Name**

LC0046062	Renewal Sent	12/03/2020	The Franklin Hotel Bar (102 ELKADER ST Strawberry Poir
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Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

**IOWADOT**  
 Form 517007 {5-2018}  
 Office of Local Systems  
 Ames, IA 50010

**City Street Financial Report**

**Report Generated**  
 09/22/2020 4:09PM

**Fiscal Year**  
 2020

<b>City Name</b>
STRAWBERRY POINT
<b>City Number</b>
7442

**Cover Sheet**

Now therefore let it be resolved that the city council Strawberry Point, Iowa

On 10/07/2020 did hereby approve and adopt the annual

City Street Financial Report from July 1, 2019 to June 30, 2020

**Contact Information**

Name	E-mail Address	Street Address	City	Zip Code
Jessi Jared	DPCLerk@StrawberryPT.com	111 Commercial St	Strawberry Point	52076-279
Hours	Phone	Extension	Phone Alternative	
8:00 am -4:30 pm	563-933-4482			

**Preparer Information**

Name	E-Mail Address	Phone	Extension
Jessi Jared	DPCLerk@StrawberryPT.com	563-933-4482	

**Mayor Information**

Name	E-mail Address	Street Address	City	Zip code
Hannah Evans	Mayor@StrawberryPt.com	111 commercial ST	Strawberry Point	52076

Resolution Number 20-07

\_\_\_\_\_  
 Mayor

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 City Clerk

Street Finance Report for Strawberry Point 2020

Expenses	General Fund Streets (001)	SpecialRevenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Salaries - Roads/Streets		\$17,537					\$17,537
Benefits - Roads/Streets		\$53					\$53
Training & Dues		\$95					\$95
Building & Grounds Maint. & Repair		\$1,744					\$1,744
Vehicle & Office Equip Operation and Repair		\$3,656					\$3,656
Operational Equipment Repair		\$6,241					\$6,241
Engineering		\$220					\$220
Insurance		\$4,050					\$4,050
Street Maintenance Expense		\$70,784					\$70,784
Technology Expense		\$12,703					\$12,703
Operating Supplies		\$2,460					\$2,460
Postage & Safety		\$1,261					\$1,261
Other Supplies		\$575					\$575
Other Capital Equipment		\$184,420					\$184,420
Principal Payment				\$120,000			\$120,000
Interest Payment				\$15,855			\$15,855
Bond Registration Fees				\$500			\$500
Street Lighting		\$14,020					\$14,020
Snow Removal		\$7,916					\$7,916
Depreciation & Building Utilities		\$7,521					\$7,521
Accounting/Recording		\$90					\$90
<b>Total</b>	\$0	\$335,346	\$0	\$136,355	\$0	\$0	\$471,701

Street Finance Report for Strawberry Point 2020

Revenues	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
State Revenues - Road Use Taxes		\$164,401					\$164,401
Assessments				\$29,591			\$29,591
Fuel Tax Refund		\$1,590					\$1,590
Total	\$0	\$165,991	\$0	\$29,591	\$0	\$0	\$195,582



Street Finance Report for Strawberry Point 2020

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Street Improvement	\$840,000	\$120,000	\$15,855	\$120,000	\$15,855	\$720,000

Street Finance Report for Strawberry Point 2020

Description	Model Year	Usage Type	Cost	Purchased Status
Chevrolet K3500	2019	Purchased	\$58,920	New
John Deere 444XT Wheel Loader	2019	Purchased	\$125,500	New

Street Finance Report for Strawberry Point 2020

Project Description	Contract Price	Final Price	Contractor Name
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No projects found

Street Finance Report for Strawberry Point 2020

Summary	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Beginning Balance		\$383,923					\$383,923
Expense		\$335,346		\$136,355			\$471,701
Revenue		\$165,991		\$29,591			\$195,582
Ending Balance		\$214,568		-\$106,764			\$107,804

Resolution Number: 20-07

Execution Date: 10/7/2020

Signature: Jessi Jared