

Public Notice

The City Council of Strawberry Point Will Meet Monday, September 10th, 2018 Council Chambers,
City Hall 7:00 P.M. Strawberry Point, Iowa Tentative Agenda,
(at discretion of the chair)

- 1) Mayor call meeting to order
 - a) Pledge of Allegiance
 - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from August 15th
- 5) Claims

Unfinished Business

Information

- 6) Strawberry Point Ambulance Board Meeting Minutes from July 10th
- 7) Strawberry Point Public Library Board Meeting Minutes from July 24th

New Business

- 8) Discussion & possible action regarding Well House #5
- 9) Motion to approve request to build shelter behind home plate at old ball field
- 10) Discussion & possible action – Fluoride in Drinking Water
- 11) Discussion & possible action – Public Works to address Council regarding Street Sweeper
- 12) Motion to set Trick or Treating Date

Other Business

- 13) Adjournment

Posted: September 9, 2018

Alison Osweiler City Clerk/Administrator

Jeff Bente, Mayor

Strawberry Point City Council
Regular Meeting August 15, 2018

The Strawberry Point City Council met for a regular meeting on Wednesday, August 15, 2018 at 7:00 p.m. at the Council Chambers of City Hall. Mayor Bente presided and led the Pledge of Allegiance. Council members answering roll call were Rowcliffe, Chapman, Johnson, Evans and Hansel.

Johnson made a motion to approve the agenda amending it by removing Item 13) City Council Tour of the Public Library. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Chapman, Johnson, Evans and Hansel Nays: None. Motion passes.

CONSENT AGENDA

Minutes from August 1st
Dollar General Liquor License Renewal
Claims

Rowcliffe made a motion to approve the consent agenda. Johnson seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans and Rowcliffe. Nays: None. Abstain: Hansel. Motion passes.

**UNFINISHED BUSINESS
INFORMATION**

Council had no questions regarding the Strawberry Point Public Library Annual Report.

NEW BUSINESS

City Affidavit Operator, Dean Hendricks and Public Works employees, Karl Ommen & Levi Keppler addressed Council regarding the South Well #4. The most recent testing for nitrates came back at 10.0 ppm (parts per million), which is the maximum level that is acceptable for human consumption according to standards set by the State of Iowa. As a result, the city will now be required to do monthly nitrate testing at this well, rather than the quarterly testing we have been doing. Knowing this Hendricks informed Council that now is the time to decide whether the city would like to continue to run on 2 wells with the understanding that the nitrate level may exceed state standards and would then require public notification. Alternatively, the city can choose to operate using a single well. There was discussion on whether there would be any issues if the city operated with a single well (well #3). Council was informed that it can be done – in fact the city was operating on a single well for several months while the testing of well #4 was being done last year. Further, the nitrate level in this well is generally between 2.0 – 3.0 ppm, well below the maximum level. However, because well #3 is not as heavy a producer and with the pool still in operation, it would have to be monitored closely. If the city were to stop using well #4 and there was an emergency, such as a fire, the city would be able to tap into well #4 for that purpose. After further discussion, Rowcliffe moved to cease utilizing well #4 due to nitrate level results. Evans seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Hansel, Rowcliffe and Chapman. Nays: None. Motion passes. City staff will work with the engineering firms contacted to return probably opinions of cost in a timely manner, so Council can review these at the September 5th, 2018 Council meeting.

Council reviewed the appointment of Mark Meyer to the Electric Study Committee. Rowcliffe made a motion to appoint Mark Meyer to the Electric Study Committee. Johnson seconded the motion. A roll call vote was taken. Ayes: Evans, Hansel, Rowcliffe, Chapman and Johnson. Nays: None. Motion passes.

Council reviewed the topic of donating pool passes to the Strawberry Point Chamber of Commerce as prizes for the annual golf tournament held on August 24th. Johnson made a motion to donate one single pool pass and one family pool pass for the 2019 season. Hansel seconded the motion. Ayes: Hansel, Rowcliffe, Chapman, Johnson and Evans. Nays: None.

Council reviewed the request to hold a yoga class at the Civic Center. The instructor interested would operate by a suggested donation for each class held and currently offers classes in Lamont and Manchester. Evans made a motion to approve holding yoga classes at the Civic Center, waiving any

facility fees, with the topic to be revisited on an annual basis. Johnson seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Chapman, Johnson, Evans and Hansel. Nays: None. Motion passes.

Mayor Bente read a proclamation in celebration of the 50th anniversary of Home Rule in the State of Iowa.

OTHER BUSINESS

Oswailer gave a brief overview of a meeting between herself, Public Works and Mike Tucker from Martin Gardner Architecture regarding the Splash Pool Project.

Mayor Bente requested Oswailer email the nuisance ordinance to Council as discussed in the last meeting.

Kaleb Payne from the Strawberry Point Ambulance Service requested the City investigate the last parking spot in front of Meyer Tax Service's building. He has concern regarding how close the parking spot is to the driveway between Meyer Tax and the gym. This is the driveway utilized by the Ambulance Service, due to the angle of the street it is very difficult to see traffic when the parking spot is occupied. Council requested Oswailer speak to Police Chief Evans regarding the issue.

With no further business, Evans moved to adjourn at 7:32 p.m. Johnson seconded the motion. Motion passes.

Alison Oswailer, City Clerk/Administrator

Jeff Bente, Mayor

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
ACCESS SYSTEMS LEASING				
POLICE	TELEPHONE & COMMUNICATIONS	23256721	COPIER/SERVER/PHONE/ITSUP	28.08
AMBULANCE	TELEPHONE & COMMUNICATIONS	23256721	COPIER/SERVER/PHONE/ITSUP	28.09
CITY HALL/GENERAL BLDGS	TELEPHONE & COMMUNICATIONS	23256721	COPIER/SERVER/PHONE/ITSUP	56.17
CITY HALL/GENERAL BLDGS	RENTS/LEASES - EQUIPMENT/VEHIC	23256721	COPIER/SERVER/PHONE/ITSUP	113.92
CITY HALL/GENERAL BLDGS	TECHNOLOGY SERVICES	23256721	COPIER/SERVER/PHONE/ITSUP	80.16
WATER	TECHNOLOGY SERVICES	23256721	COPIER/SERVER/PHONE/ITSUP	240.47
WATER	OFFICE SUPPLIES	23256721	COPIER/SERVER/PHONE/ITSUP	113.92
SEWER/SEWAGE DISPOSAL	TECHNOLOGY SERVICES	23256721	COPIER/SERVER/PHONE/ITSUP	240.47
SEWER/SEWAGE DISPOSAL	OFFICE SUPPLIES	23256721	COPIER/SERVER/PHONE/ITSUP	113.92
ELECTRIC ACCTG/COLLECTION	TECHNOLOGY SERVICES	23256721	COPIER/SERVER/PHONE/ITSUP	240.48
ELECTRIC ACCTG/COLLECTION	OFFICE SUPPLIES	23256721	COPIER/SERVER/PHONE/ITSUP	113.92
***** VENDOR TOTAL *****				1,369.60
ADVANCED BUSINESS SYSTEM				
CITY HALL/GENERAL BLDGS	OPERATING SUPPLIES	92066	neopost/hasler im-300-400 ink	176.00
***** VENDOR TOTAL *****				176.00
AETN BEHAVIORAL HEATH LLC				
CITY HALL/GENERAL BLDGS	DUES	187054	CAPITATION FOR PERIOD JUL-SEP	29.40
***** VENDOR TOTAL *****				29.40
AIRGAS USA, LLC				
AMBULANCE	OPERATING SUPPLIES	9954896972	OXYGEN CYL	225.41
ROADS, BRIDGES, SIDEWALKS	OPERATING SUPPLIES	9954935950	OXYGEN CYL	160.03
***** VENDOR TOTAL *****				385.44
ALLAMAKEE-CLAYTON ELECTRIC COO				
ELECTRIC	EQUIPMENT MAINT & REPAIR	77148	REPLACING 2 POLES 8/9/18	2,461.57
ELECTRIC	EQUIPMENT MAINT & REPAIR	7717	CHANGING OUT REJECT POLES 8/3	3,524.13
ELECTRIC	EQUIPMENT MAINT & REPAIR	7719	RETIERING 2 POLES/1 ANCHOR 8/16	1,394.02
***** VENDOR TOTAL *****				7,379.72
ALLIANT ENERGY				
WATER	ELECTRIC/GAS	08302018HWY	HWY3 IND PARK	37.75
WATER	ELECTRIC/GAS	08302018WP	AUGUST BILL	59.40
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	08302018	AUGUST BILL	3,493.95
***** VENDOR TOTAL *****				3,591.10
AMERIGROUP IOWA, INC				
AMBULANCE	REFUNDS	151424374800	SOUTHWICK AMB. OVERPAYMENT	122.67
***** VENDOR TOTAL *****				122.67
AMY ROACH				
CIVIC CENTER	JANITORIAL EXPENSE	16	AUGUST CIVIC CENTER CLEANING	400.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
AMY ROACH				
***** VENDOR TOTAL *****				400.00
APPARATUS TESTING SERVICE, LLC FIRE	EQUIPMENT MAINT & REPAIR	124	ANNUAL FIRE PUMP CERT TESTING	627.25
***** VENDOR TOTAL *****				627.25
BARD MATERIALS POOL	GROUNDS MAINT/REPAIR - POOL	325558	CONC. W ST EDGE	22.50
***** VENDOR TOTAL *****				22.50
BI-COUNTY DISPOSAL INC GARBAGE	CONTRACTUAL SERVICES	381873	MONTHLY GARBAGE BILL	6,721.80
***** VENDOR TOTAL *****				6,721.80
BLACK HILLS ENERGY AMBULANCE AMBULANCE LIBRARY	ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS	08302018 08302018AMB 08302018LB	MONTHLY GAS BILL MONTHLY GAS BILL MONTHLY GAS BILL	111.34 21.42 2.16
***** VENDOR TOTAL *****				134.92
LOIS BOCKENSTEDT CITY HALL/GENERAL BLDGS CITY HALL/GENERAL BLDGS CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA 990730 GROUNDS MAINT/REPAIR - CITY HA 990743 GROUNDS MAINT/REPAIR - CITY HA 9907739		216 W SPRING 210 COMMERCIAL 211 W SPRING	70.00 70.00 70.00
***** VENDOR TOTAL *****				210.00
BRANDON TAYLOR POLICE	VEHICLE OPERATIONS	08192018	FUEL	42.75
***** VENDOR TOTAL *****				42.75
CENTER POINT LARGE PRINT LIBRARY	LIBRARY BOOKS	1612616	BOOKS	21.75
***** VENDOR TOTAL *****				21.75
CITY OF STRAWBERRY POINT FIRE ROADS, BRIDGES, SIDEWALKS ROADS, BRIDGES, SIDEWALKS ROADS, BRIDGES, SIDEWALKS STREET LIGHTING LIBRARY MUSEUM/BAND/THEATRE PARKS BALL PARK CIVIC CENTER	ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS ELECTRIC/GAS	08312018FIR 08312018CCG 08312018CG 08312018ET 08312018CSL 081383LIB 08312018WM 08312018IP 08312018AF 08312018	FIRE DEPT UTILITIES CLAYTON COUNTY GRACE UTILITIES CITY GARAGE UTILITIES UTILITIES EARL TRANSIT CITY STREET LIGHTS LIBRARY UTILITIES MUSEUM UTILITIES INGER PARK UTILITIES UTILITIES ATHLETIC FIELD CIVIC CENTER UTILITIES	63.14 19.58 58.42 160.32 842.98 500.40 527.18 6.15 29.59 1,021.23

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
CITY OF STRAWBERRY POINT				
POOL	ELECTRIC/GAS	08312018CP	POOL UTILITIES	1,147.68
CITY HALL/GENERAL BLDGS	ELECTRIC/GAS	08312018CH	UTILITIES CITY HALL	482.37
CITY HALL/GENERAL BLDGS	ELECTRIC/GAS	08312018PS	UTILITIES FOR PAGING SYSTEM	52.14
WATER	ELECTRIC/GAS	08312018EWH	EAST WELL HOUSE UTILITIES	403.60
WATER	ELECTRIC/GAS	08312018SWH	SOUTH WELL HOUSE UTILITIES	479.27
WATER	ELECTRIC/GAS	08312018WP	WATER PUMP	6.00
WATER	ELECTRIC/GAS	08312018WT	WATER TOWER UTILITIES	10.38
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	08312018NLLS	NORTH LAGOON UTILITIES	138.86
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	08312018SLLS	SOUTH LAGOON UTILITIES	175.31
***** VENDOR TOTAL *****				6,124.60
CLAYTON COUNTY EMS				
AMBULANCE	OTHER SUPPLIES	08302018	YEARLY MEMBERSHIP FY18-19	50.00
***** VENDOR TOTAL *****				50.00
DATA TECHNOLOGIES, INC.				
CLERK/TREASURER/ADM	TRAINING	08302018	DATA TECH USER MEETING	95.00
CITY HALL/GENERAL BLDGS	TECHNOLOGY SERVICES	47254	REMOTE INSTAL UB-EBILLS	111.88
WATER	TECHNOLOGY SERVICES	47254	REMOTE INSTAL UB-EBILLS	111.88
SEWER/SEWAGE DISPOSAL	TECHNOLOGY SERVICES	47254	REMOTE INSTAL UB-EBILLS	111.88
ELECTRIC ACCTG/COLLECTION	TECHNOLOGY SERVICES	47254	REMOTE INSTAL UB-EBILLS	111.86
***** VENDOR TOTAL *****				542.50
DAVES COMPLETE CONSTRUCTION				
POOL	OTHER SUPPLIES	08302018	CONTRACTORS PAYMENT	16,345.70
***** VENDOR TOTAL *****				16,345.70
DEAN HENDRICKS				
SEWER/SEWAGE DISPOSAL	PROFESSIONAL SERVICES	338	MONTH OF AUGUST TESTING	750.00
***** VENDOR TOTAL *****				750.00
DILLON LAW				
CITY HALL/GENERAL BLDGS	LEGAL EXPENSE	2287	ATTORNEY WORK	66.00
***** VENDOR TOTAL *****				66.00
DON & WALT INC.				
MUSEUM/BAND/THEATRE	OPERATING SUPPLIES	71068	DRAIN PLUGGED	65.00
POOL	EQUIPMENT MAINT & REPAIR	71082	POOL HEATER	15,890.00
***** VENDOR TOTAL *****				15,955.00
ELECTRIC PUMP				
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	0879723-IN	MOTORSAYER MODEL460	129.94
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	0879873-IN	SERVICE CALL 8/9/2018	997.50

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
ELECTRIC PUMP				
***** VENDOR TOTAL *****				1,127.44
ELECTRICAL ENGINEERING & EQUIP ELECTRIC	OPERATING SUPPLIES	6184576-00	ELECTRICAL SUPPLIES	342.10
***** VENDOR TOTAL *****				342.10
EMERGENCY MEDICAL PRODUCTS AMBULANCE	MEDICAL SUPPLIES	1999574	SUPPLIES	260.35
AMBULANCE	MEDICAL SUPPLIES	2000371	SUPPLIES	134.98
AMBULANCE	MEDICAL SUPPLIES	2003392	ZOLL PEDI PADZ REDUCED ENERGY	275.00
***** VENDOR TOTAL *****				670.33
FLETCHER-REINHARDT COMPANY ELECTRIC	EQUIPMENT MAINT & REPAIR	S118170.002	VISION XT METER	321.00
***** VENDOR TOTAL *****				321.00
FOX APPARATUS REPAIR & MAINT FIRE	VEHICLE MAINTENANCE & REPAIR	1086	TRUCK 77	951.10
***** VENDOR TOTAL *****				951.10
GALLS, LLC POLICE	CLOTHING ALLOWANCES	009863389	SUPPLIES	199.92
***** VENDOR TOTAL *****				199.92
HAUSERS WATER SYSTEMS CITY HALL/GENERAL BLDGS	OFFICE SUPPLIES	810937	1 BOTTLE 5GAL WATER	5.50
***** VENDOR TOTAL *****				5.50
HAWKINS, INC. WATER	CHEMICALS	4339047	AZONE15	296.25
***** VENDOR TOTAL *****				296.25
IOWA DEPARTMENT OF INSPECTIONS BALL PARK	OPERATING SUPPLIES	19776	LATE FEE	6.75
***** VENDOR TOTAL *****				6.75
IOWA UTILITIES BOARD WATER	PROFESSIONAL SERVICES	47389	BILLING PERIOD07/01/16-6/30/17	95.66
SEWER/SEWAGE DISPOSAL	PROFESSIONAL SERVICES	47389	BILLING PERIOD07/01/16-6/30/17	95.66
ELECTRIC	PROFESSIONAL SERVICES	47389	BILLING PERIOD07/01/16-6/30/17	95.68

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
IOWA UTILITIES BOARD				
***** VENDOR TOTAL *****				287.00
J & R SUPPLY INC WATER	BLDG MAINT/REPAIR - WATER	1808370-IN	SUPPLIES	996.00
***** VENDOR TOTAL *****				996.00
KARL OMMEN SEWER/SEWAGE DISPOSAL	TRAINING	08162018WW	WASTEWATER EXAM FEE	30.00
SEWER/SEWAGE DISPOSAL	TRAINING	08302018WWCERT	WASTEWATER CERTIFICATE	40.00
***** VENDOR TOTAL *****				70.00
LEVI KEPPLER CITY HALL/GENERAL BLDGS	UNEMPLOYMENT COMPENSATION	08302018	BOOTS REIMBURSEMENT	143.00
***** VENDOR TOTAL *****				143.00
KIRKWOOD COMMUNITY COLLEGE WATER	TRAINING	26272	BASIC WATER DISTRIBUTION TRAIN	475.00
***** VENDOR TOTAL *****				475.00
MARTIN GARDNER ARCHITECTURE POOL	OTHER SUPPLIES	0000016	CONSTRUCTION ADMINISTRATION	225.00
***** VENDOR TOTAL *****				225.00
MIDWEST RADAR POLICE	OPERATING SUPPLIES	164122	RADAR EQUIPMENT	80.00
***** VENDOR TOTAL *****				80.00
NADINGS SERVICE				
POLICE	VEHICLE OPERATIONS	08312018	FUEL	415.83
AMBULANCE	VEHICLE OPERATIONS	08312018	FUEL	95.00
PARKS	GROUND MAINT/REPAIR - PARKS	08312018	FUEL	29.94
BALL PARK	GROUND MAINT/REPAIR - BALL PA	08312018	FUEL	29.94
CIVIC CENTER	GROUND MAINT/REPAIR - CIVIC C	08312018	FUEL	29.94
POOL	GROUND MAINT/REPAIR - POOL	08312018	FUEL	29.94
CITY HALL/GENERAL BLDGS	GROUND MAINT/REPAIR - CITY HA	08312018	FUEL	29.94
WATER	GROUND MAINT/REPAIR - WATER	08312018	FUEL	29.94
WATER	VEHICLE OPERATIONS	08312018	FUEL	121.59
SEWER/SEWAGE DISPOSAL	GROUND MAINT/REPAIR - SEWER	08312018	FUEL	29.94
SEWER/SEWAGE DISPOSAL	VEHICLE OPERATIONS	08312018	FUEL	121.59
ELECTRIC	GROUND MAINT/REPAIR - ELECTRI	08312018	FUEL	29.94
ELECTRIC	VEHICLE OPERATIONS	08312018	FUEL	121.58

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
NADINGS SERVICE				
***** VENDOR TOTAL *****				1,115.11
NAPA				
PARKS	GROUNDS MAINT/REPAIR - PARKS	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
BALL PARK	GROUNDS MAINT/REPAIR - BALL PA	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
CIVIC CENTER	GROUNDS MAINT/REPAIR - CIVIC C	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
POOL	GROUNDS MAINT/REPAIR - POOL	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
WATER	GROUNDS MAINT/REPAIR - WATER	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
SEWER/SEWAGE DISPOSAL	GROUNDS MAINT/REPAIR - SEWER	288116	AIR FILTER, OIL FILTER, FUEL F	3.35
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	288116	AIR FILTER, OIL FILTER, FUEL F	82.30
ELECTRIC	GROUNDS MAINT/REPAIR - ELECTRI	288116	AIR FILTER, OIL FILTER, FUEL F	3.32
***** VENDOR TOTAL *****				109.07
NORTHEAST IOWA COMMUNITY COLL				
AMBULANCE	TRAINING	174176	HUTCHINSON MEDICAL TRAINING	1,239.00
***** VENDOR TOTAL *****				1,239.00
CLAIR PHELPS				
AMBULANCE	REFUNDS	08302018	OVERPAYMENT FOR AMB. SERVICES	530.00
***** VENDOR TOTAL *****				530.00
POOL TECH, INC				
POOL	CHEMICALS	7871-1	WYSIWASH	176.90
POOL	CHEMICALS	8269-1	ACCU-TAB	538.00
***** VENDOR TOTAL *****				714.90
PRAIRE ROAD BUILDERS INC				
ROADS, BRIDGES, SIDEWALKS	STREET MAINT EXP	2082	2018 SEAL COAT PROJECT	28,033.20
***** VENDOR TOTAL *****				28,033.20
REGIONAL MEDICAL CENTER				
AMBULANCE	CONTRACTUAL SERVICES	001504014-0069	SUPPLIES	154.00
AMBULANCE	CONTRACTUAL SERVICES	001504014-0070	SUPPLIES	777.25
***** VENDOR TOTAL *****				931.25
RELIANT FIRE APPARATUS, INC				
FIRE	EQUIPMENT MAINT & REPAIR	118-19831	CLIPASSY, MTG, RUBRAIL 21-0074	269.08
***** VENDOR TOTAL *****				269.08
RITE PRICE				
FIRE	OTHER SUPPLIES	0351766-001	FIRE DEPT. ENVELOPES	84.30
CITY HALL/GENERAL BLDGS	OFFICE SUPPLIES	0351399-001	OFFICE SUPPLIES	65.66

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
RITE PRICE				
***** VENDOR TOTAL *****				149.96
RODAS CHEVROLET INC FIRE AMBULANCE	VEHICLE MAINTENANCE & REPAIR VEHICLE MAINTENANCE & REPAIR	08312018 08312018	SERVICE SERVICE	993.89 282.20
***** VENDOR TOTAL *****				1,276.09
LORNA SHECKLES POOL	OPERATING SUPPLIES	08302018	WATER AEROBICS	70.00
***** VENDOR TOTAL *****				70.00
STRAWBERRY BUILDING SUPPLY LIBRARY	BLDG MAINT/REPAIR - LIBRARY	34991	OSI QUAD CLEAR RECEIPT #76606	78.00
***** VENDOR TOTAL *****				78.00
SYSCO POOL	OPERATING SUPPLIES	139507354	Pool Concessions	176.74
***** VENDOR TOTAL *****				176.74
THERESA CALLAHAN AMBULANCE POOL	TRAINING TRAINING	08212018 08292018	DISASTER MANAGEMENT REIMBURSEMENT FOR LIZ POOLCERT	117.07 410.00
***** VENDOR TOTAL *****				527.07
UNITEDHEALTHCARE COMMUNITY PLA AMBULANCE	REFUNDS	2018011218000424	HEINS AMB. OVERPAYMENT	15.24
***** VENDOR TOTAL *****				15.24
UPPER EXPLORERLAND RPC HOUSING & URBAN RENEWAL	CONTRACTUAL SERVICES	FY19369	PROJECT#16-HSG-024	1,968.46
***** VENDOR TOTAL *****				1,968.46
US CELLULAR POLICE AMBULANCE	TELEPHONE & COMMUNICATIONS TELEPHONE & COMMUNICATIONS	0262112511 0261785697	MONTHLY CELL PHONE MONTHLY CELL PHONE	212.79 90.22
***** VENDOR TOTAL *****				303.01
VISA POLICE SEWER/SEWAGE DISPOSAL	OPERATING SUPPLIES POSTAGE/SHIPPING	0115 0123	AMERIGIO CAP GREEN REAR SET GL POSTAGE	128.16 146.45

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
VISA				
***** VENDOR TOTAL *****				274.61
WESSELS ELECTRICAL SERVICE				
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	7757	SOUTH LAGOON & LIFT STATION	513.93
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	7761	SOUTH LIFT STATION	84.50
***** VENDOR TOTAL *****				598.43
WINDSTREAM				
ROADS, BRIDGES, SIDEWALKS	TELEPHONE & COMMUNICATIONS	08302018SHOP	CITY SHOP MONTHLY BILL	159.67
LIBRARY	TELEPHONE & COMMUNICATIONS	08302018LIB	LIB. MONTHLY BILL	102.44
POOL	TELEPHONE & COMMUNICATIONS	08302018	563-933-4001	140.06
***** VENDOR TOTAL *****				402.17
***** REPORT TOTAL *****				106,046.48

DEPARTMENT	INV	PAYMENTS
POLICE	7	1,107.53
FIRE	6	2,988.76
AMBULANCE	18	4,529.24
ROADS, BRIDGES, SIDEWALKS	6	28,591.22
STREET LIGHTING	1	842.98
GARBAGE	1	6,721.80
LIBRARY	5	704.75
MUSEUM/BAND/THEATRE	2	592.18
PARKS	3	39.44
BALL PARK	4	69.63
CIVIC CENTER	4	1,454.52
POOL	13	35,175.87
HOUSING & URBAN RENEWAL	1	1,968.46
CLERK/TREASURER/ADM	1	95.00
CITY HALL/GENERAL BLDGS	17	1,625.49
WATER	16	3,480.46
SEWER/SEWAGE DISPOSAL	19	7,299.55
ELECTRIC	9	8,293.34
ELECTRIC ACCTG/COLLECTION	3	466.26
DEPARTMENT TOTALS	136	106,046.48

Strawberry Point Ambulance Board Meeting Minutes

July 10th, 2018

I. Call to order

Chairperson Yokiell called to order the regular meeting of the Strawberry Point Ambulance Board at 2005 on July 10, 2018 in the conference room at RFH.

II. Roll call

Chairperson Yokiell conducted a roll call. The following persons were present: Yokiell, Paris, Becker, Zitelman, Taylor; Thompson (Medical Director) and Callahan (Service Director). Guest: Kaleb Payne.

III. Approved Minutes from May 2018

a). *Dr. Thompson Motioned, Second by Paris and carried, all ayes*

IV. Financial Reports

- a) Claims register – no reports
- b) Township report – no reports
- c) Financial reports – provided by Callahan – no reports in EMS service billing since June 30th due to change in billing service

Callahan asked Allison to move \$20,000 to Capital Equipment Fund for EMS (this is in addition to the \$33,000 + presently in the account). Future township monies and local option tax funds will be added to this once received.

- d) Past due accounts/ collections – received monies from old accounts

V. Service Director's Report and Recommendation

- a) Callahan to apply for 2 upcoming grants. The Upper Mississippi Gaming Grant will be completed in August 18. The second grant is a reapplication for the FireHouse Subs grant.
- b) Callahan received her new computer and is happy with the purchase.

- c). New EMS billing rates went into effect July 1st. As well as the 10% discount if paid within 30 days of bill.

VI. Medical Director's Report and Recommendations

- a). RMC is no longer interested in utilizing Strawberry's ambulance.
- b). Raffle tickets sale profits and Upper Mississippi Gaming Grant will go toward new power load for the ambulance per Callahan.

VII. Old Business

VIII. New Business

- a). LOST redistribution shall be placed in the Capital Equipment fund. *Motion by Becker and seconded by Zitelman. Ayes – all members.*
- b). Recognition of retirees in 5 year increments. Callahan will look into plaque options.
- c). Jessi Jared new City Clerk (email address same as previous City Clerk's)

IX. Other Business

X. Next Meeting Date

September 11th, 2018 at 2000 RFH Meeting Room (Strawberry location)

XI. Adjournment

Board members adjourned the meeting at 2045. Motion by Yokiell and seconded by Zitelman. All ayes.

XII. Minutes submitted by: Angela Taylor and Deb Yokiell

Strawberry Point Library Board Minutes
Tuesday, July 24, 2018

The July 23th meeting of the Strawberry Point Library Board was called to order by Sarah Cummer at 5:49 pm.

Members Present: Sarah Cummer, Marjorie Lewis, Ann McCullough, Todd Walter, Vicki Schmidt and Patty Lincoln Director.

Members not present: Jason Klett's term is up, Jason Martin-Hinter resignation due to moving out of area.

The order of the agenda was changed to allow Merry French from 5Cs to present the board with information about programs 5Cs offers. The board was interested in some of the programs that might be educational for our community. Patty will arrange future programming with 5Cs as appropriate.

The minutes for June, 2018 were read. Move to approve minutes as read: Todd Walter; Second: Vicki Schmidt. Vote: all Ayes. Minutes approved as read.

Expenditures and Memorial Fund were reviewed. Formatting for the budget reports from City Hall have changed. After discussion, Patty was asked to find answers to some of the questions from Allison. There were questions regarding which expenditures might have already been taken care of at end of year budget, and what may or may not be carried over. **Expenditures** cannot be approved until we are sure which items have been paid and which have not. Move to accept **Memorial Deposit and Expenditures (Pending discussion with City Hall)**; Marjorie Lewis; Seconded by: Todd Walter; Vote: All Ayes:

The Librarian's Report:

Circulation Report shows increases in many areas. Easy Readers, non-fiction, Juvenile, puzzles, DVD and CD, large print and young Adult have all increased Visitors: 1447 for the month of June. Reference questions: 85. Children's Programs: 6 with 353 in attendance, Adult programs: 16 with 79 in attendance. Volunteer hours 58 and room use 6 with 55 using the room. Room numbers are down as Weight Watchers does not have as many participants during warmer months.

Current Programs: Summer Reading Programs will be finished up this week.

Upcoming Programs: Patty will be having a maker space and possibly a Back to School night movie for families in August. Regular weekly programs other than Story time have continued throughout the summer.

Information:

- ADA compliance book feel free to look through. Have started the process as is part of the accreditation due in Feb. Tom Raithel is assisting me with measurements. Long. Term Goals need to be as they are part of the strategic planning. Also some accreditation requirements have been changed. These are being worked on. Patty will continue to report.
- **Edge new from the State Library:** All libraries are being encouraged to do the Edge Assessment. This is to help assist libraries to identify strengths, gaps and areas of improvement for technology infrastructure and services. Criteria are based on 11 national benchmarks that gauge community value, stakeholder engagement and organizational management.
- Simplex Grinnell Fire Inspection had no deficiencies.

**Strawberry Point Library Board Minutes
Tuesday, July 24, 2018**

Revenue to city: \$ 83.50

Old Business:

- The board discussed questions/concerns regarding budget. Patty has been working with Alison to understand the new budget format and other issues. Alison has been most helpful.
- **Library Wage Scale Policy/ Review:** The board has taken steps to increase hourly rates for library staff. Policy was discussed. Board members felt it would be better to address this topic as a single issue with no other business.

New Business:

- **A letter of resignation** from Jason Martin-Hiner was read. Todd Walter moved to accept Jason's resignation. Vickie Schmidt seconded the motion. All members voted Aye. It is with regret that the Jason's resignation is accepted.
- Another board member has voiced a request to resign from the board. Action will be taken when written resignation is received.
- **Recommendation for new board members:** Discussed. Patty will give applications to people recommended by the board. Item tabled until applications are returned.
- **Appointment of Officers:** After discussion, Todd Walter moved to postpone the appointment of new officers until board vacancies are filled. Vickie Schmidt seconded the motion. Vote: All members voted aye. Motion Passed. Officers will remain in current position for the until new officers are appointed.
- Strawberry Point Library has received a grant from the Robert and Ruth Charitable Fund. Discussion held regarding possible uses.
- **Confidentiality of Records Policy:** Reviewed, discussed. No changes. Marjorie Lewis moved to leave the policy "as is". Vickie Schmidt seconded the motion. All members voted Aye. Policy will be marked as " reviewed/no change"
- **Copy Machine Policy:** Reviewed, discussed. No changes. . Marjorie Lewis moved to leave the policy "as is". Vickie Schmidt seconded the motion. All members voted Aye. Policy will be marked as " reviewed/no change"

With no further business. Marjorie Lewis moved to adjourn. Vickie Schmidt seconded. All ayes. Meeting adjourned at 7:34 p.m.

Respectfully submitted:



Ann McCullough, Lib. Bd. Secy.



President Approval

Minutes approved: *as read*

8/20/18

Preliminary Opinion of Probable Cost
Strawberry Point Well House and Water Improvements, City of Strawberry Point, Iowa

WELLHOUSE

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	5020-108-C-0	FIRE HYDRANT ASSEMBLY	1	EA	\$ 5,000.00	\$ 5,000
2	7030-108-E-0	SIDEWALK, PCC, 4"	20	SY	\$ 50.00	\$ 1,000
3	7030-108-H-2	DRIVEWAY AND ROADS, GRANULAR	100	TON	\$ 20.00	\$ 2,000
4	9010-108-A-0	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.2	AC	\$ 10,000.00	\$ 2,000
5	9040-108-O-2	STABILIZED CONSTRUCTION ENTRANCE	40	TON	\$ 20.00	\$ 800
6	9040-108-V-0	EROSION AND SEDIMENT CONTROL - INSTALLATION, MAINTAINACE, AND REMOVAL	1	LS	\$ 3,000.00	\$ 3,000
7	10,010-108-A	DEMOLITION WORK, EXISTING WELL HOUSE AND ASSOCIATED COMPONANTS	1	LS	\$ 5,000.00	\$ 5,000
8	11,020-108-A	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000
9	11,050-108-A-0	CONCRETE WASHOUT	1	LS	\$ 500.00	\$ 500
10	12,010-103-A-0	WELL DISINFECTION	1	LS	\$ 1,000.00	\$ 1,000
11	12,010-103-C-0	WELL PUMP	1	LS	\$ 10,000.00	\$ 10,000
12	12,010-103-D-0	WELL PIPE, 4"	160	VF	\$ 30.00	\$ 4,800
13	12,010-103-E-0	ELECTRICAL SUPPLIES AND CONTROLS	1	LS	\$ 35,000.00	\$ 35,000
14	12,010-103-F-0	CHEMICAL FEED	1	LS	\$ 3,000.00	\$ 3,000
15	12,010-103-G-0	WELL HOUSE PIPING	1	LS	\$ 10,000.00	\$ 10,000
16	12,020-103-A-0	WELL HOUSE BUILDING	1	LS	\$ 50,000.00	\$ 50,000

ESTIMATED CONTRACT AMOUNT	\$	143,100
Construction Contingency (15%)	\$	21,000
Engineering Design, Construction Services, Project Administration	\$	29,000
ESTIMATED PROJECT WITHOUT SEWER OPTION TOTAL	\$	<u>193,100</u>

Assumptions:

- Existing foundation will be reused and additional chemical feed room will be added on.
- City water main is already connected to well house.
- Finished water will not be brought back to the well house, testing of finished water will have to be done elsewhere.
- Chemical feed tanks to be reused from one of the City's existing wells; new pumps and piping.
- Standby power is not provided.

Dated: May 29, 2018



August 20, 2018

City of Strawberry Point, Iowa
Attn: Alison Osweiler, City Administrator
111 Commercial Street
PO BOX 279
Strawberry Point, Iowa 52076

RE: Wellhouse Project Proposal

Dear Alison

As requested, Veenstra and Kimm, Inc. is providing, by way of this correspondence, an estimated range of costs to rehabilitate the wellhouse west of the City Shop and bring the existing well up to current standards to begin utilizing it as a water source for the City of Strawberry Point.

PROJECT UNDERSTANDING

Our understanding of the system and the project is as follows:

- 1) The City has an existing well that pumps approximately 60,000 gallons per day. This well has seen a steady increase in Nitrate levels and has recently exceeded a reading of 10.
- 2) The City owns the well and well house that was formerly used by the Read-Mix facility.
- 3) The City had this well tested by Northway Well and Pump and that the City is satisfied that there is adequate capacity of an acceptable quality. Televising was not completed.
- 4) The wells run simultaneously when the controlling pressure switch calls for water. The main control system is at the City Shop.
- 5) Per Automatic Systems (System Integrator), the existing control system operates the well pumps via an obsolete Motorola paging system. The main control panel communicates with the water tower controller via an obsolete ASC modem operating over a dedicated phone line.
- 6) The City has a storage capacity of 160,000 gallons which is about 1.5 times the average daily use.
- 7) The City has pressurized the distribution line to the wellhouse and has not seen any leaks. It is believed to be 8-inch. The material is unknown. The City desires to reuse that line.

- 8) The existing building is a concrete block building with a brick façade. Two noticeable cracks exist. The first being over the door and the other being on the north face where it appears that the building was struck by a readi-mix truck while getting water.
- 9) The roof structure on the existing building is wooden and has completely rotted and failed.
- 10) The existing building has a concrete floor with a floor drain that is filled with sediment. The building is believed to NOT be served by sanitary sewer and the discharge of this floor drain is unknown. The City would like to avoid running sanitary sewer to the building.
- 11) The internal piping in the building will need to be completely replaced.
- 12) The electrical and controls will need to be completely replaced.
- 13) The building will need an addition to house chemical addition facilities. The City currently adds liquid chlorine and is in discussion about resuming Fluoride addition.
- 14) The City anticipates installing a pump of similar size and capacity of the well being taken offline. It is believed to be a 25-horsepower pump.
- 15) The City electrical staff would like a 120/208 VAC electrical service to accommodate the new pump motor and ancillary electrical equipment.
- 16) The City has not been required to obtain backup electrical generators for their water system as the City provides its own electrical generation and distribution. The City is able to generate power in an emergency but buys electricity from Alliant energy. The current wells are on separate circuits. The new well will need to be installed on the same circuit as the other well, without additional electrical lines to tie into a separate circuit.

ASSUMPTIONS

Without the benefit of preparing an engineering study that would investigate the options more in depth, one must make a number of assumptions. These assumptions may prove to be conservative, liberal or perhaps even incorrect as the design process evolves and more information becomes known. Under these circumstances the Owner must understand that there is a lack of certainty in any estimate provided at this stage. In order to mitigate the uncertainty, we will provide a contingency to our estimate as well as make a number of assumptions.

The assumptions are stated as follows:

- 1) Sanitary sewer will not be required to be extended.
- 2) We are able to find a pump that will meet design conditions and be rated for a supply voltage of 120/208VAC.
- 3) A backup generator will not be required.
- 4) The existing water main is of adequate size and condition to serve the wellhouse.
- 5) The existing roof structure will be replaced in kind.
- 6) A 5'x8' addition will serve the chemical addition needs and be of like construction as the existing building.

- 7) No site work will be required.
- 8) The existing building is not insulated.
- 9) The condition and alignment of the existing well are adequate.
- 10) The water quantity and quality are acceptable.
- 11) For purposes of our estimate, we will assume the drawings and statements received from Automatic Systems reflect the current installation and will necessitate an upgrade to the existing control system.
- 12) The project will be funded locally, not requiring State Revolving Loan requirements.
- 13) The City controls the land and is able to construct an addition.
- 14) The existing pressure instrumentation at the water tower site is adequate and not requiring replacement.
- 15) The existing control system at the remote water tower site will require an upgrade to facilitate network communication with the master control system located at the City Shop.

These assumptions will be verified or proven wrong during the normal design process. Costs may need to be adjusted accordingly.

ESTIMATE

It is obviously difficult to provide a highly accurate cost estimate for a project that has yet to be designed. As such, there are several design decisions that need to be made that can impact construction costs and the amount of engineering required. As such, we are providing an estimated range that we feel comfortable not only accommodates the options chosen but also allows for reasonable contingencies.

Well and Piping Work	\$33,000 - \$54,000
Building Work	\$37,000 - \$53,000
Electrical and Controls	\$35,000 - \$55,000
<u>Contingency, Permitting, and Engineering</u>	<u>\$52,500 - \$68,040</u>
TOTAL	\$157,500 - \$230,040

ADDITIONAL CONSIDERATIONS

There are a few other elements that may warrant consideration. First, we would recommend spending some additional time investigating the project and eliminating some of the unknowns prior to design. This effort would not need to be a full facility plan but would provide for some preliminary investigation and approvals. Second, we would also recommend televising the existing well. Lastly, there may be some cost savings in

incorporating the well house into the fire station and installing a pitless adapter on the wellhead.

Should you wish to proceed, our team and Veenstra and Kimm, Inc. is ready to begin immediately. The team that would be assigned to your project would be myself and Mat Saur, PE with support as needed from our Dubuque and Cedar Rapids offices. Should you have any additional questions, please do not hesitate to contact me at 563.845.9979.

Sincerely,



Steve Thompson, PE
Vice President
Veenstra and Kimm, Inc.



State Hygienic Laboratory

The University of Iowa

STRAWBERRY POINT WATER SUPPLY
 111 COMMERCIAL ST
 PO BOX 279
 STRAWBERRY POINT, IA 52076

<i>Accession Number</i>	694252
<i>Date Sample Finalized</i>	2018-08-14 08:46
<i>Date Received</i>	2018-08-07 08:11
<i>Sample Source</i>	Drinking Water
<i>Project</i>	
<i>Date Collected</i>	2018-08-06 13:00
<i>Collection Site</i>	fults street well
<i>Collection Address</i>	STRAWBERRY POINT,
<i>Sample Description</i>	fluoride
<i>Client Reference</i>	strawberry point
<i>Collector</i>	ommen karl
<i>Phone</i>	319/239-0808

Note: Upon arrival, sample met container and preservation requirements for the analysis requested. Please review carefully your sample results for additional analyte comments or method exceptions.

Results of Analyses

Fluoride, SM 4500-F C

<i>Units</i>	mg/L	<i>Analyzed In</i>	Ankeny
<i>Date Analyzed</i>	2018-08-13 12:08	<i>Date Verified</i>	2018-08-14 08:46
<i>Analyst</i>	AJB	<i>Verifier</i>	DLS

Analyte	Result	Quant Limit	MCL
Fluoride	0.15	0.1	4.0

Note: The MCL (maximum contaminant level) is only applicable to compliance monitoring samples under the Safe Drinking Water Act (SDWA).

Description of Units used within this report

mg/L = Milligrams per Liter

The result(s) of this report relate only to the items analyzed. This report shall not be reproduced except in full without the written approval of the laboratory.

Iowa Environmental Laboratory IDs are: Ankeny #397, Iowa City/Coralville #027, Lakeside #393.

If you have any questions, please call Client Services at 800/421-IOWA (4692) or 319/335-4500. Thank you.