

Public Notice

The City Council of Strawberry Point Will Meet Wednesday, June 17th, 2020 Council Chambers,
City Hall 6:00 P.M. Strawberry Point, Iowa Tentative Agenda,
(at discretion of the chair)

Due to COVID-19 – This Council Meeting will be held online. Public Access to the Meeting will be made available through a link which will be posted on the City's Facebook Page

- 1) Mayor call meeting to order
 - a) Pledge of Allegiance
 - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from June 3rd
- 5) Claims

Unfinished Business

- 6) Strawberry Point Library Roof and Flooring projects

Information

New Business

- 7) Discussion & Possible Action – City Aquatic Center
- 8) Discussion & Possible Action – Drainage at Fire Station
- 9) Possible Closed Session – Per Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- 10) Discussion –COVID-19

Other Business

- 11) Adjournment

Posted: June 12, 2020

Alison Osweiler, City Administrator

Hannah Evans, Mayor

Strawberry Point City Council
Regular Meeting June 3, 2020

The Strawberry Point City Council met for a regular meeting on Wednesday, June 3, 2020 at 6:00 p.m. via the online platform ZOOM. Mayor Evans presided. Council members answering roll call were Johnson, Courtnage, Chapman, Rowcliffe, Hansel.

Johnson made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Johnson, Courtnage, Chapman, Rowcliffe, Hansel. Nays: None. Motion passes.

CONSENT AGENDA

Minutes from May 20th, 2020

Tobacco Permit Renewal: Dollar General

Claims

Rowcliffe moved to approve the consent agenda. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Chapman, Rowcliffe, Hansel, Johnson. Nays: None. Motion passes.

UNFINISHED BUSINESS

INFORMATION

Council reviewed the April 2020 city financials. Council reviewed the Strawberry Point Library Board Minutes from February 18 and April 21st. There were some questions regarding the bids for the library roof and for the flooring. Council would like the Board President to come to the next Council meeting to discuss.

NEW BUSINESS

Council discussed at length the possible re-opening of the pool as well as the civic center for rentals. Hansel moved to allow rental of the civic center with entry from the eastern door near the library and to open the city pool for lap swimming and swim lessons only on June 15, 2020 contingent on any proclamation changes from the Governor that may occur. Johnson seconded the motion. Ayes: Chapman, Rowcliffe, Hansel, Johnson, Courtnage. Nays: None. Motion passes.

Council reviewed the request from Jennifer Fuller to hold a farmer's market in the city owned lot next to Nadings. The market would run from 4:30 – 7:00 PM on Thursdays. Courtnage moved to approve the request. Chapman seconded. A roll call vote was taken. Ayes: Rowcliffe, Hansel, Johnson, Courtnage, Chapman. Nays: None. Motion passes.

Council briefly discussed the drainage/wash out issue at the fire station. It was determined that Sauerbry would speak with a few contractors and come back next meeting with an estimate of cost for the project.

Mayor Evans reviewed the possibility of a closed session per Iowa Code Section 21.5 (1) (c). Chapman moved to enter closed session. Johnson seconded the motion. A roll call vote was taken. Ayes: Hansel, Johnson, Courtnage, Chapman, Rowcliffe. Nays: None. Motion passes. Council entered closed session at 7:02 PM.

Council entered open session at 7:16 PM. Courtnage moved to approve the payment to Bard Materials in the amount of \$18,407.08. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Chapman, Rowcliffe, Hansel, Johnson. Nays: None. Motion passes.

Mayor Evans opened up discussion on the ongoing COVID-19 epidemic as it relates to the city. After some discussion, Council decided to hold the next Council meeting on June 17th via the Zoom online platform with a possible return to in person meetings in July.

OTHER BUSINESS

There was brief discussion about the city welcome signs needing maintenance and also the ongoing nuisance abatements in town.

With no further business, Rowcliffe moved to adjourn at 7:45 PM. Courtnage seconded the motion. Motion passes.

Alison Osweiler, City Administrator

Hannah Evans, Mayor

Strawberry Point Library Board Minutes

February 18, 2020

Meeting was called to order at 6:14 pm by president Ann McCullough. Members present: Kathy Pickart, Kari Johnson, Vickie Schmidt, Ann McCullough, Kirk Baumgartner, Director Patty Lincoln. Absent: Todd Walter and Steve Yokiell.

Previous board minutes were read and approved.

Old Business:

Librarian's report:

Circulation is fine.

\$73.00 received for memorial money. \$90.95 was sent to the city of Strawberry Point. The Parks and Recreation Board wanted dates, but they have not gotten back to Patty for movie times.

No school, Friday, February 29, 2020.

Marge Banse will present a Zen Program on March 4th at 4:00pm. Anyone may attend.

Various meeting groups were discussed.

There will be a shamrock craft and a Dr. Seuss craft in March.

New Business:

The fundraiser in the park featuring Beau Timmerman was discussed. He is available Saturday, March 28. Food will be provided. Funds raised will be used to purchase books. Thrivent will provide \$200.00 and the rest of the food will be donated. The application will be competed.

Motioned by Kathy Pickart and seconded by Kirk Baumgartner to approve. All ayes.

Easter activities are now being done by other groups.

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
AIRGAS USA, LLC				
AMBULANCE	OPERATING SUPPLIES	9971003469	OXYGEN CYL RENT	252.86
ROADS, BRIDGES, SIDEWALKS	OPERATING SUPPLIES	9971071652	OXYGEN CYL RENT	32.12
***** VENDOR TOTAL *****				284.98
ALLAMAKEE-CLAYTON ELECTRIC COO				
ELECTRIC	POWER FOR RESALE	2901071000	SERVICE FROM 05/01/20-06/01/20	25,536.01
***** VENDOR TOTAL *****				25,536.01
APPARATUS TESTING SERVICE LLC				
FIRE	EQUIPMENT MAINT & REPAIR	265	ANNUAL FIRE PUMP CERTIFICATION	621.25
***** VENDOR TOTAL *****				621.25
BARD MATERIALS				
BALL PARK	GROUNDS MAINT/REPAIR - BALL PA 412926		BALL DIAMOND SAND	164.64
***** VENDOR TOTAL *****				164.64
BI-COUNTY DISPOSAL INC				
GARBAGE	CONTRACTUAL SERVICES	404926	MONTHLY GARBAGE BILL	6,937.26
***** VENDOR TOTAL *****				6,937.26
CITY OF STRAWBERRY POINT				
POLICE	ELECTRIC/GAS	062020AMD/PD	USAGE 04/15/20-05/15/20	23.76
FIRE	ELECTRIC/GAS	062020FD	USAGE 04/15/20-05/15/20	160.42
AMBULANCE	ELECTRIC/GAS	062020AMD/PD	USAGE 04/15/20-05/15/20	23.75
ROADS, BRIDGES, SIDEWALKS	ELECTRIC/GAS	062020CCG	USAGE 04/15/20-05/15/20	44.25
ROADS, BRIDGES, SIDEWALKS	ELECTRIC/GAS	062020CG	USAGE 04/15/20-05/15/20	72.58
ROADS, BRIDGES, SIDEWALKS	ELECTRIC/GAS	062020EARL	USAGE 04/15/20-05/15/20	6.58
STREET LIGHTING	ELECTRIC/GAS	062020CSL	USAGE 04/15/20-05/15/20	842.98
LIBRARY	ELECTRIC/GAS	062020LIB	USAGE 04/15/20-05/15/20	419.93
MUSEUM/BAND/THEATRE	ELECTRIC/GAS	062020MUS	USAGE 04/15/20-05/15/20	186.60
PARKS	ELECTRIC/GAS	062020INGER	USAGE 04/15/20-05/15/20	6.00
BALL PARK	ELECTRIC/GAS	062020CAF	USAGE 04/15/20-05/15/20	6.73
CIVIC CENTER	ELECTRIC/GAS	062020CC	USAGE 04/15/20-05/15/20	220.14
POOL	ELECTRIC/GAS	062020POOL	USAGE 04/15/20-05/15/20	13.15
CITY HALL/GENERAL BLDGS	ELECTRIC/GAS	062020CH	USAGE 04/15/20-05/15/20	362.87
CITY HALL/GENERAL BLDGS	ELECTRIC/GAS	062020CPS	USAGE 04/15/20-05/15/20	48.63
WATER	ELECTRIC/GAS	062020CWH5	USAGE 04/15/20-05/15/20	423.15
WATER	ELECTRIC/GAS	062020CWP	USAGE 04/15/20-05/15/20	6.00
WATER	ELECTRIC/GAS	062020CWT	USAGE 04/15/20-05/15/20	103.11
WATER	ELECTRIC/GAS	062020EWH3	USAGE 04/15/20-05/15/20	533.15
WATER	ELECTRIC/GAS	062020SWH4	USAGE 04/15/20-05/15/20	137.55
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	062020NLLS	USAGE 04/15/20-05/15/20	43.96
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	062020SLLS	USAGE 04/15/20-05/15/20	194.59

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
CITY OF STRAWBERRY POINT				
***** VENDOR TOTAL *****				3,879.88
CULLIGAN SEWER/SEWAGE DISPOSAL	OPERATING SUPPLIES	16&21	SALT	57.00
***** VENDOR TOTAL *****				57.00
DAIRYLAND POWER COOPERATIVE ELECTRIC	POWER FOR RESALE	IB 00021019	POWER FOR SALE	12,679.39
***** VENDOR TOTAL *****				12,679.39
ELECTRIC PUMP SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	0887551-IN	SERVICE CALL	150.00
SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	0887659-IN	MAINTENANCE ON SOUTH LIFT STAT	1,448.49
***** VENDOR TOTAL *****				1,598.49
ELECTRICAL ENGINEERING & EQUIP STREET LIGHTING	OPERATING SUPPLIES	6789289-00	3PRT INS TAP CONN	138.96
***** VENDOR TOTAL *****				138.96
FLETCHER-REINHARDT COMPANY SEWER/SEWAGE DISPOSAL	EQUIPMENT MAINT & REPAIR	S1221076-001	VISION XT METER	330.65
***** VENDOR TOTAL *****				330.65
FURNITURE SHOWCASE FIRE	BLDG MAINT/REPAIR - FIRE	0611020	CARPET TILE	3,066.70
FIRE	BLDG MAINT/REPAIR - FIRE	06122020	FLOORING	5,966.11
***** VENDOR TOTAL *****				9,032.81
JESSICA JARED POOL	OTHER SUPPLIES	06122020	REIMBURSMENTS	3.05
CITY HALL/GENERAL BLDGS	OTHER SUPPLIES	06122020	REIMBURSMENTS	9.09
***** VENDOR TOTAL *****				12.14
K & A EQUIPMENT INC ROADS, BRIDGES, SIDEWALKS	EQUIPMENT MAINT & REPAIR	01-28894	EQUIPMENT #4	177.31
***** VENDOR TOTAL *****				177.31
MERCY ONE AMBULANCE	CONTRACTUAL SERVICES	5202020	PARAMEDIC INTERCEPT	230.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
MERCY ONE				
***** VENDOR TOTAL *****				230.00
MEYER TRUE VALUE				
POLICE	OPERATING SUPPLIES	159886-160803	HOSE/NOZZLE	34.18
AMBULANCE	OPERATING SUPPLIES	159886-160803	UNIV CART FILTER	15.29
AMBULANCE	OTHER SUPPLIES	159886-160803	SIMPLE GREEN/DEGREASER	91.17
ROADS, BRIDGES, SIDEWALKS	OPERATING SUPPLIES	159886-160803	PAINT/BATTERY/BOLT/TOTE	49.19
LIBRARY	BLDG MAINT/REPAIR - LIBRARY	159886-160803	PLEXT GLASS	31.49
LIBRARY	OTHER SUPPLIES	159886-160803	KEY	5.61
PARKS	GROUNDS MAINT/REPAIR - PARKS	159886-160803	CONNECTOR	52.19
PARKS	OPERATING SUPPLIES	159886-160803	BATTERY / FLAP DISC	21.57
BALL PARK	GROUNDS MAINT/REPAIR - BALL PA	159886-160803	RED MULCH	39.00
BALL PARK	OTHER SUPPLIES	159886-160803	KEYS	14.96
CIVIC CENTER	BLDG MAINT/REPAIR - CIVIC CENT	159886-160803	TOILFLANG/SEAL	19.33
CIVIC CENTER	GROUNDS MAINT/REPAIR - CIVIC C	159886-160803	RED MULCH	39.00
CIVIC CENTER	EQUIPMENT MAINT & REPAIR	159886-160803	SENIOR ROOM AC	260.10
CIVIC CENTER	OPERATING SUPPLIES	159886-160803	LYSOL	4.31
POOL	GROUNDS MAINT/REPAIR - POOL	159886-160803	RED MULCH	59.29
POOL	OPERATING SUPPLIES	159886-160803	ACID BRUSH/BUG SPRAYER/EXT POL	44.07
CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA	159886-160803	RED MULCH	39.00
ELECTRIC	BLDG MAINT/REPAIR - ELECTRIC	159886-160803	CAULK	71.19
***** VENDOR TOTAL *****				890.94
MULGREW OIL CO				
SEWER/SEWAGE DISPOSAL	OPERATING SUPPLIES	798405	75 GALLONS PRS DYED DSL	101.49
***** VENDOR TOTAL *****				101.49
NADINGS SERVICE				
POLICE	VEHICLE OPERATIONS	06012020	TAHOE	179.49
FIRE	VEHICLE OPERATIONS	06012020	CANS/74/77	92.99
AMBULANCE	VEHICLE OPERATIONS	06012020	AMBULANCE	70.25
ROADS, BRIDGES, SIDEWALKS	VEHICLE OPERATIONS	06012020	TRUCK 1&2/CHAIN SAW GAS	40.89
PARKS	GROUNDS MAINT/REPAIR - PARKS	06012020	MOWER	22.80
BALL PARK	GROUNDS MAINT/REPAIR - BALL PA	06012020	MOWER	22.80
CIVIC CENTER	GROUNDS MAINT/REPAIR - CIVIC C	06012020	MOWER	22.78
POOL	GROUNDS MAINT/REPAIR - POOL	06012020	MOWER	22.80
CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA	06012020	MOWER	22.80
WATER	GROUNDS MAINT/REPAIR - WATER	06012020	MOWER	22.80
WATER	VEHICLE OPERATIONS	06012020	TRUCK 1&2/CHAIN SAW GAS	40.89
SEWER/SEWAGE DISPOSAL	GROUNDS MAINT/REPAIR - SEWER	06012020	MOWER	22.80
SEWER/SEWAGE DISPOSAL	VEHICLE OPERATIONS	06012020	TRUCK 1&2/CHAIN SAW GAS	40.89
ELECTRIC	GROUNDS MAINT/REPAIR - ELECTRI	06012020	MOWER	22.80
ELECTRIC	VEHICLE OPERATIONS	06012020	TRUCK 1&2/CHAIN SAW GAS	40.89
***** VENDOR TOTAL *****				688.67
NAPA				
FIRE	VEHICLE MAINTENANCE & REPAIR	312189-313206	BELT-79 ALTERNATOR	28.62
ROADS, BRIDGES, SIDEWALKS	VEHICLE MAINTENANCE & REPAIR	312189-313206	LAMP	21.48
ROADS, BRIDGES, SIDEWALKS	EQUIPMENT MAINT & REPAIR	312189-313206	NAPA BAR	223.49

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
NAPA ROADS, BRIDGES, SIDEWALKS	OPERATING SUPPLIES	312189-313206	CLEANER	11.38
***** VENDOR TOTAL *****				284.97
NORTHEAST IOWA COMMUNITY COLL AMBULANCE	TRAINING	26767	EMT CLASS	1,239.00
AMBULANCE	TRAINING	26783	EMT BOOKS	217.45
***** VENDOR TOTAL *****				1,456.45
POOL TECH,A WGHK,INC. POOL	EQUIPMENT MAINT & REPAIR	17826-1	HYDROSTAT RELIEF VALVE	37.90
POOL	CHEMICALS	17828-1	CHEMICALS	2,240.57
***** VENDOR TOTAL *****				2,278.47
RECKER AUTO SALES & REPAIR FIRE	VEHICLE MAINTENANCE & REPAIR	13085	TRUCK 72	280.88
FIRE	VEHICLE MAINTENANCE & REPAIR	13086	TRUCK 74	291.00
FIRE	VEHICLE MAINTENANCE & REPAIR	13087	TRUCK 73	91.00
ROADS, BRIDGES, SIDEWALKS	EQUIPMENT MAINT & REPAIR	13073	SPRAYER REPAIR	66.08
***** VENDOR TOTAL *****				728.96
RODAS CHEVROLET INC POLICE	VEHICLE MAINTENANCE & REPAIR	89680,89739	TAHOE SERVICE	58.88
AMBULANCE	VEHICLE MAINTENANCE & REPAIR	89680,89739	MIRROR	712.65
***** VENDOR TOTAL *****				771.53
SANDRY FIRE SUPPLY LLC FIRE	CAPITAL OUTLAY - EQUIPMENT	INV-010869	NEW RESCUE ROPS	1,942.45
FIRE	CAPITAL OUTLAY - EQUIPMENT	INV-010988	COUPLING SET/FIRE HOSE	147.00
***** VENDOR TOTAL *****				2,089.45
SCHMITZ JANITORIAL SUPPLY POOL	OPERATING SUPPLIES	4219	CLEANING SUPPLIES	140.10
POOL	OPERATING SUPPLIES	4229	HAND SANITIZER/DISPENSERS	171.60
***** VENDOR TOTAL *****				311.70
STATE HYGIENIC LABORATORY WATER	PROFESSIONAL SERVICES	189347	WATER TESTING	295.00
***** VENDOR TOTAL *****				295.00
STRYKER SALES CORPORATION AMBULANCE	EQUIPMENT MAINT & REPAIR	3038021M	LUCAS POWER SUPPLY W/CORD	281.52

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
STRYKER SALES CORPORATION				
***** VENDOR TOTAL *****				281.52
TERRY DURIN COMPANY				
STREET LIGHTING	OPERATING SUPPLIES	56845-00	ROAD FOCUS SMALL 16 LED	920.00
***** VENDOR TOTAL *****				920.00
USA BLUE BOOK				
WATER	OPERATING SUPPLIES	250396	HACH DPD SAMPLE 100/PK	355.40
SEWER/SEWAGE DISPOSAL	OPERATING SUPPLIES	250396	GREEN FLAGS	20.45
ELECTRIC	OPERATING SUPPLIES	2500020	RED FLAGS	9.32
ELECTRIC	OPERATING SUPPLIES	250396	CASE RED PAINT	109.14
***** VENDOR TOTAL *****				494.31
WEBERS PLUMBING & HEATING				
LIBRARY	BLDG MAINT/REPAIR - LIBRARY	36710	TOLIET/ INSTALL	489.06
CIVIC CENTER	BLDG MAINT/REPAIR - CIVIC CENT	36767	CIVIC CENTER URINAL	19.75
***** VENDOR TOTAL *****				508.81
WESSELS ELECTRICAL SERVICE				
FIRE	BLDG MAINT/REPAIR - FIRE	8503	FIRE DEPARTMENT	215.01
***** VENDOR TOTAL *****				215.01
WINDSTREAM				
ROADS, BRIDGES, SIDEWALKS	TELEPHONE & COMMUNICATIONS	091637738-06242020	SERVICE FROM 06/01/20-06/30/20	369.71
***** VENDOR TOTAL *****				369.71
***** REPORT TOTAL *****				74,367.76

DEPARTMENT	INV	PAYMENTS
POLICE	4	296.31
FIRE	12	12,903.43
AMBULANCE	10	3,133.94
ROADS, BRIDGES, SIDEWALKS	12	1,115.06
STREET LIGHTING	3	1,901.94
GARBAGE	1	6,937.26
LIBRARY	4	946.09
MUSEUM/BAND/THEATRE	1	186.60
PARKS	4	102.56
BALL PARK	5	248.13
CIVIC CENTER	7	585.41
POOL	9	2,732.53
CITY HALL/GENERAL BLDGS	5	482.39
WATER	9	1,917.05
SEWER/SEWAGE DISPOSAL	10	2,410.32
ELECTRIC	7	38,468.74

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
DEPARTMENT TOTALS	103	74,367.76		

Roofing bids were discussed. Roof Systems submitted bid was 47,500. Strawberry Building Supply submitted a bid of 44,000. The bids were reviewed and Strawberry Building Supply will be contacted concerning their bid.

A motion was made by Kirk Baumgartner and seconded by Ann McCullough that all bids be submitted to City Hall for their determination. All ayes.

Flooring bids for the History Room were discussed. Three bids were available.

Lake Design and Décor: 7383.33. Honey Creek Furniture: 4,688.53. Kluesner Flooring: 3,760.55. Knockel Floors submitted a bid of 2,580 for carpet. The vinyl bid was 3,988.76. Sheet vinyl was 3328.13. Determination will be made after more information is received.

Grants are being looked at. EBSCO Host has some grants available.

The toilet in the staff restroom needs work. It needs to be looked at. The men's restroom toilet needs to be checked for stability.

The Barn Quilt is a program that is presented. It may need some funding. The water drainage is an issue on the front walkway. Safety is a concern and discussion followed as to how the remedy the solution.

The next meeting will be Tuesday, March 17, 2020 at 5:30pm.

Meeting was adjourned at 7:56pm. Motion was made by Kirk Baumgartner and seconded by Vicki Schmidt. All ayes.

Respectfully submitted,

Kathy Pickart

Vicki Schmidt 5/19/20

Kirk Baumgartner 5/19/20

Strawberry Point Library Board Minutes of April 21, 2020 Meeting

Ann McCullough called the meeting to order at 2:19 pm on Tuesday, April 21, 2020. Members Ann, Steve Yokiel, Vickie Schmidt, Kari Johnson, Kathy Pickart, Director Patty Lincoln, and City Council representative Duane Johnson were connected by using a Conference Call. Todd Walters and Kirk Baumgartner were absent.

Minutes of the Feb. meeting were tabled. Kari will go over the bills and expenditures on Wednesday April 22 and Vickie will follow up on this Friday April 24.

Information:

Men's Toilet is finished with new wax ring, staff bathroom toilet and new floor tiles have been installed. Miss Iowa's program is still on at this time. The Library staff has been working on weeding, cleaning, sorting, organizing and following a check off sheet of items needing done.

We are planning on chalk board painting the back of a children's book case and also will be painting the back door. There are other items that need cleaning that I usually take outside and scrub /spray off with hose. The cleaning will be ongoing when weather is warmer.

Community garden is probably going to be low key this year. Peas and green beans are planted inside. Tomatoes may be planted along building as they do well there.

Summer Reading Programming is in question at this time. State Library has made some suggestions' about how to handle this. Possibly doing programs with the items in a bag and setting them out for patrons to take. Most libraries are cancelling paid programming and going day by day to see how things go.

Looking for ideas to use the Direct State Aid money for any board members has ideas?

If pandemic becomes rampant in this area no contact set outs will be stopped. We are in region 6 but at this time Clayton Co. and Delaware Co. numbers are not that high. We need a new reopening policy. This will include a cough/sneeze guard at the front desk.

Memorial account has had no activity and report was tabled. Bills were approved for March

Director Report: Summer programs are not totally set. Many libraries in Iowa have cancelled their summer programs. This is a possibility for our library. Drop box is being used. Staff are cleaning, making some changes, and doing some redecorating. Staff is organizing family activity bags to be handed out.

Old Business: Fund Raiser is being put on hold. Beau Timmerman will perform when a date can be determined.

Roof: Discussion on the various bids and project information. Motion was made by Karl, seconded by Steve to hire Strawberry Building Supply. Motion passed and can now be presented to the City Council.

Flooring: Discussion on the various bids and project information. Motion was made by Vickie and seconded by Kathy to hire Lake Designs to complete this project. Motion passed.

New Business: Discussed buying and alarm system for the library. Cost is approximately \$400.00 and would include 4 cameras. This would be purchased from Meyer Hardware. Motion was made by Kari and seconded by Steve to purchase the security system. Motion passed. At a later date, the board needs to discuss the set up options.

Door lock on the back door: Discussion about installing a key pad lock on the back door. The cost would be \$145.99. Motion was made by Vickie and seconded by Kari to purchase this key pad lock. Motion passed.

Pandemic Policy: Patty read through the policy and a discussion followed. Kari made a motion to table the vote for acceptance until the final draft is complete. Steve seconded the motion and it passed with all ayes.

A motion was made to adjourn the meeting by Kari and seconded by Vickie. Motion passed all ayes and Ann adjourned the meeting at 3:39 pm.

The next meeting will be the third Tuesday May 19, 2020.

Vickie J Schmidt 5/19/20
Karl Bygones 5/19/20