

Public Notice

The City Council of Strawberry Point Will Meet Wednesday, June 6th, 2018 Council Chambers,
City Hall 7:00 P.M. Strawberry Point, Iowa Tentative Agenda,
(at discretion of the chair)

- 1) Mayor call meeting to order
 - a) Pledge of Allegiance
 - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from May 16th
- 5) Claims

Unfinished Business

Information

- 6) Strawberry Point Library Board Minutes from April 19th
- 7) Strawberry Point Fire Department Minutes from May 9th and May 23rd

New Business

- 8) Clayton County Community Collaboration Council (5C Coalition) Presentation
- 9) Strawberry Point Economic Development
- 10) Motion to approve Resolution 18-12 – A resolution authorizing the removal of Kallie McDowell as a signatory of all accounts and safe deposit box for the City of Strawberry Point and adding Deputy City Clerk, Jessica Jared as the signature for all accounts and safe deposit box for the City of Strawberry Point
- 11) Discussion and possible action on Civic Center Open Gym
- 12) Discussion and possible action on new warning siren
- 13) Review and Possible Action regarding North Well House and Water Improvements
- 14) Motion to advertise for part-time utility manager job opening
- 15) Motion to approve hiring of Public Works

Other Business

- 16) City Hall Closure for new software installation and training
- 17) Adjournment

Posted: June 4, 2018

Alison Osweiler City Clerk/Administrator

Jeff Bente, Mayor

Strawberry Point City Council
Regular Meeting May 16, 2018

The Strawberry Point City Council met for a regular meeting on Wednesday, May 16, 2018 at 7:00 p.m. at the Council Chambers of City Hall. Mayor Bente presided and led the Pledge of Allegiance. Council members answering roll call were Rowcliffe, Chapman, Johnson, Evans and Hansel.

Rowcliffe made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Chapman, Johnson, Evans and Hansel Nays: None. Motion passes.

CONSENT AGENDA

Minutes from May 2nd

Liquor License Renewal – OT's

Liquor License Dram Shop – Strawberry Point Chamber

Claims/Additional Claims

Johnson moved to approve the consent agenda. Evans seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans and Rowcliffe. Nays: None. Abstain: Hansel. Motion passes.

UNFINISHED BUSINESS

INFORMATION

Council had no questions regarding the Strawberry Point Fire Department Minutes from April 11th through April 25th.

NEW BUSINESS

Council reviewed the request to allow the Ambulance Department 50/50 raffle during Strawberry Days. Evans made a motion to approve the request to allow the Ambulance Department 50/50 raffle during Strawberry Days. Hansel seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Hansel, Rowcliffe and Chapman. Nays: None. Motion passes.

Council reviewed requests from Berry Tender Child Care. These requests included 1) re-finishing gym floors 2) updating cement at the bottom of the steps to the playground area 3) getting approval for new outdoor storage shed location. During the discussion there was debate on whether the gym floor had tiles which might contain asbestos; concern was raised over disturbing that during the re-finishing process. Council member Rowcliffe will investigate to determine whether there are tiles on the gym floor. Hansel made a motion to approve the proposed updating to the cement at the bottom of the steps to the playground and also approving the location of the new outdoor storage shed. Chapman seconded. A roll call vote was taken. Ayes: Hansel, Rowcliffe, Chapman and Johnson. Nays: None. Abstain: Evans. Motion passes.

Council heard a statement read aloud on behalf of citizen, Morgan Whittaker. Whittaker contested the order delivered by the Strawberry Point Police Department which deemed the Whittaker family dog was vicious. That designation requires the animal be removed from the city within seven days. This decision came after the Whittaker dog attacked two children. After the incident Whittaker stated he took the dog to be evaluated by a professional who believed that with proper supervision and proper training the dog should be no threat to the other members of the community. Other members of the Whittaker Family also came forward to speak. Chief Ryan Evans was asked to speak as to the city code regarding dog attacks or bites and his decision to deem the dog vicious. Chief Evans stated the city code solely gives him discretion regarding dog bites. After reviewing the victim statements, pictures of the injuries and the facts gathered by Officer Taylor he made the decision to deem the dog vicious. He also deemed another dog vicious on the same day as the result of another unrelated dog attack. Chief Evans stated it was an unfortunate incident; he is in fact a dog lover himself. Despite that, he stands by his decision and would make the same decision again. Council noted that animals are unpredictable and bites or attacks happen despite best efforts. As a result, the Whittakers cannot guarantee the dog will not bite or attack in the future. Rowcliffe made the motion to uphold the Police Department's designation of the Whittaker dog as vicious and is therefore banned from the city limits. Hansel seconded the motion. A

roll call vote was taken. Ayes: Hansel, Rowcliffe, Chapman, Johnson and Evans. Nays: None. Motion passes. The Whittakers were given seven additional days to remove their dog from the city limits.

Rowcliffe made a motion to open the public hearing for the Strawberry Point Splash Pool Project. Chapman seconded. There were no questions or comments during the public hearing period. Evans made a motion to close the public hearing. Johnson seconded the motion.

Council reviewed Resolution 18-11 – a resolution awarding the contract for the Strawberry Point Splash Pool Project. Mike Tucker from Martin Gardner Architecture was present to discuss the bid that was received at the bid opening. There was only one bid that was received. The bid was above the estimated cost, however, after discussion with the contractor – there were some additional items bid which did not need to be. With additional adjustments of reducing the number of play features, a change order could be issued for approximately \$56,000.00 which would reduce the cost of the project. After further discussion, Evans made a motion to approve Resolution 18-11 – a resolution awarding the contract for the Strawberry Point Splash Pool Project to Dave's Complete Construction Inc. in the amount of \$379,453.00. Johnson seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Chapman, Johnson, Evans and Hansel. Nays: None. Motion passes.

Members of the Strawberry Point Firefighters Association Building Committee addressed Council in regards to plans they would like to put forward to build a new fire station in town on the site of the old Yoder Building. The Committee is coming forward to request permission from the City to start the process of working with City legal to determine the feasibility of a station being built by the Firefighters Association; they would also like to start fundraising for the project. Rowcliffe made a motion to allow the Strawberry Point Firefighters Association to move forward working with City legal to determine the feasibility of such a project and to allow fundraising. Chapman seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans and Rowcliffe. Nays: None. Abstain: Hansel. Motion passes. Evans asked the Firefighters Association for clarity in the process and regular updates as things move forward.

Council reviewed a job description drafted for a part-time electric utility manager position. This position would be new for the City and is being considered after some concerns were brought forward regarding contract workers working on the electric utility and whether insurance would cover a claim should there be an incident/damage, etc. Johnson moved to approve the job description for the part-time electric utility manager position and advertise for the position with a June 1st deadline. Chapman seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Hansel, Rowcliffe and Chapman. Nays: None. Motion passes.

The hiring committee for the Deputy City Clerk position discussed the interviewed applicants with Council. Osweiler stated that 48 applications for the position were received, making the process very competitive. After interviewing four applicants (five were originally set to be interviewed but Osweiler was notified the day of an interview that applicant # 5 was withdrawing their name due to accepting another position). The hiring committee made their recommendation to hire applicant #2 for the position. Osweiler added that applicant #2 had almost 17 years of customer service and accounting related experience. Johnson made a motion to hire applicant # 2 with the starting wage of \$14.00 per hour, in accordance with the city's wage scale plan (Resolution 18-02). Hansel seconded the motion. A roll call vote was taken. Ayes: Evans, Hansel, Chapman and Johnson. Nays: None. Abstain: Rowcliffe. Motion passes.

OTHER BUSINESS

Osweiler indicated that she was recently advised of a possible grant opportunity for community art projects. Mayor Bente had spoken with Osweiler regarding the opportunity and felt it might be beneficial for the city. Osweiler will learn more and report back to the Council.

Osweiler gave an update, as requested on how she is fairing with the two person workload. Despite feeling strong in the first few weeks, Osweiler is definitely feeling as though she is getting behind on work. She is growing increasingly concerned with falling behind at such a critical time (end of the fiscal year) and as such, requested Council allow her to close City Hall on Wednesdays, and close at noon

on Fridays until the Deputy City Clerk can begin. Council felt this was acceptable and to please give as much notice to citizen as possible.

Rowcliffe stated that the family of Harry Nolda had come forward about placing benches at various locations in town, in memoriam. Rowcliffe will work with Osweiler regarding the ordinances related to sidewalks to ensure placement of the benches is within the set guidelines.

With no further business, Rowcliffe moved to adjourn at 8:23 p.m. Evans seconded the motion. Motion passes.

Alison Osweiler, City Clerk/Administrator

Jeff Bente, Mayor

Strawberry Point Library Board Minutes
Thursday, April 19, 2018

The meeting was called to order by President Sarah Cummer at 6:22 pm

Members Present: Sarah Cummer, Todd Walter, Vickie Schmidt, Marjorie Lewis, Ann McCullough and Director Patty Lincoln.

Members absent: Jason Klett, Jason Martin-Hinter

The minutes for March 20, 2018 were read. Move to approve minutes: Todd Walter; Second: Marjorie Lewis; Vote: all ayes. Minutes approved as read

Expenditures: Bills were reviewed. Move to approve Expenditures: Todd Walter; Second: Vickie Schmidt; Vote: all ayes. Expenditures approved and will be submitted to city hall.

Memorial Fund: reviewed and discussed. Patty was asked to add a deposit to her Memorial Account Report.

The Librarian's Report: Circulation Report: Increase in Fiction, Easy, Non-fiction, Juvenile, videos, DVDs, Cd's, and On The Fly Checkouts. Total circulation numbers increased by 68. Visitors for the month of March: 1272, which is an increase from last month of 43. There were 12 children's programs with 225 in attendance, 15 adult programs with 79 in attendance. Room Use: 13 with 116 and 78 Reference questions. Volunteer hours: 42.5.

Revenue to City: \$124.15.

Old Business:

Discussion continued with regard to Library Employee Wages. Todd suggested putting it in google docs. So all could exchange and share ideas to handle this fairly.

Information:

- Discussion: Patty brought to the board that no one from the city has come to shovel the front sidewalk for the past two snow storms. That area does not receive enough sunshine to melt the snow, even on days that warm to above freezing. This poses a risk to patrons, the board asked Patty to explain the situation to Allison.
- Due to inclement weather some of the Volunteer Week events were unable to be held. Those activities will now be held next week.
- Carol has taken on the "Book Club"
- Strawberry Days theme "Grow With It". Discussed the possibility of a having a "ice cream float" booth as a fundraiser.
- Patty is in the process of requesting prizes for Summer Reading Program from businesses.

Strawberry Point Library Board meets on the third Tuesday of each month at 5:30 p.m. Public and City Council are welcome to attend.

Strawberry Point Library Board Minutes
Thursday, April 19, 2018

- May 17 there is a "Grant Award Celebration" for one of our grants. Patty will attend. There are two tickets. The board was asked if someone wanted to go. They will check their calendars and let Patty know.
- Patty will check with companies to order from for our craft grant in regards to Dick Blick and Jerry's Artorama payment options.
- Discussion: Pergola needs to be painted this summer.
- Discussion: The post with the Automatic Door button has been hit so many times by kids on bikes a part has become broken and the post does not stand securely when pressing the button. We will check into options for it to be Repaired/replaced.
- Discussion: Patty reminded the board, even though we are purchasing a number of books from our memorial money, our goal is to still purchase \$7,000 of books.

New Business:

Discussion: regarding Strawberry Point Public Library Pay Scale Wage Policy. Read and Reviewed. Information gathering will continue.

Policy Review: Disaster Policies and Evacuation Procedures. Revisions were made to bring the policy more in line with current actions.

- Tornado
- Bomb
- Fire

With no further business to discuss, Vickie Schmidt moved to adjourn; Todd Walter seconded. All ayes. Meeting adjourned at 8.10 pm.

Ann McCallister
6/16/18

Sarah Cummer 5/16/18

Strawberry Point Fire Department

Meeting Minutes from May 9th, 2018

- Meeting Called to order by Dean at 8:30 pm
- Roll Call was Taken
- Minutes of previous meeting read and approved, motioned by Nick B 2nd by Nic S

Training Pumper Training

Old Business LOST Funds vote passed

Friday night meal during Strawberry Days, Little Bit of Country Stoves and Fireplaces going to work with Dept on this as fundraiser for us.
Motion by Megan, second by Nic S to proceed with BBQ during St Days with Little Bit of Country Stove and Fireplace, motion passed

Donation \$50 Herb Suron

New Business:

Expenses approved: \$ 50.00 to Press Journal for Fire Advertisement, motioned Chad 2nd Jason T
Expenses approved: \$ 50.39 to Strawberry Foods for Station material, motioned Chad 2nd Jason T
Expenses approved: \$ _____ to _____ for _____, motioned _____ 2nd _____

Attendance:

Tim Backess _____ x	Megan Hansel _____ x	Mark Robinson _____ E	
Jon Becker _____ x	Brian Hamlett _____ x	Chad Rodas _____ x	Motion to Adjourn <u>Jon</u>
Jeff Bente _____ x	Gabe Hamlett _____ x	Nic Stelken _____ x	
Nick Bente _____ x	Sam Keppler _____ E	Roger Swales _____ E	2nd <u>Jason F</u>
Dan Brase _____ x	Roger Maker _____ x	Matt Schattgen _____ E	
Leon Coonfair _____ x	Nate Nading _____ E	Jason Thole _____ x	Time: <u>8:50</u>
Dean Courtnage _____ x	Al Recker _____ E	Nick Zittlemen _____ x	
Jason Farmer _____ x			
Jay Farmer _____ E			

recorded by _____
Jeff Bente

Strawberry Point Fire Department

Meeting Minutes from May 23rd, 2018

- Meeting Called to order by Chief Recker at 8:40 pm
- Roll Call was Taken
- Minutes of previous meeting read and approved, motioned by Mark R 2nd by Nick B

Training Pumper Training & Tanker Training

Old Business Friday, June 8th - Fire Dept BBQ for Strawberry Days. Little Bit of Country Stoves and Fireplace will be working with Dept on this fundraiser

Nate is in charge or ordering buns and meat for tractor pull meal dept will be serving. June 10th

Next meeting will be June 6th so we can meet before Strawberry Days.

Strawberry Parade - #73 - Nate, #74 Nick B, #75 Nic S, #76 Thole, #77 Al R, #78 Tim, #79 Dean, #72 Leon, Dean will get candy

New Business:

Expenses approved: \$ 57.73 to Blooms for Memorial, motioned Gabe 2nd Nick B
Expenses approved: \$ 115.05 to Chad R for supplies for station, motioned Gabe 2nd Nick B
Expenses approved: \$ _____ to _____ for _____, motioned _____ 2nd _____

Attendance:

Tim Backess _____ x	Megan Hansel _____ x	Mark Robinson _____ x	
Jon Becker _____ E	Brian Hamlett _____ x	Chad Rodas _____ x	Motion to Adjourn <u>Nick B</u>
Jeff Bente _____ x	Gabe Hamlett _____ x	Nic Stelken _____ x	
Nick Bente _____ x	Sam Keppler _____ x	Roger Swales _____ x	2 nd <u>Leon</u>
Dan Brase _____ x	Roger Maker _____ x	Matt Schattgen _____ E	
Leon Coonfair _____ x	Nate Nading _____ x	Jason Thole _____ x	Time: <u>9:35</u>
Dean Courtnage _____ x	Al Recker _____ x	Nick Zittlemen _____ x	
Jason Farmer _____ x			
Jay Farmer _____ x			

recorded by _____
Jeff Bente



The 5C Coalition is working throughout Clayton County to address underage substance use. This group was formed in 2011 and since that time has continued to expand its reach to many communities and stakeholders. At this time, 5C is engaged in community outreach to share a snapshot of the work being done, answer questions regarding the coalition and listen to concerns of the residents in the county. Through this process, 5C will define and refine strategies toward achieving its long term goal.

City Council Presentation

- I. Introduction: who, what, where, when why, how
- II. Overview of strategies and activities
- III. Data review to support coalition work
- IV. Future goals and projects
- V. Answer questions and contact information

Thank you for your time and interest in the work of the 5C Coalition.

Resolution 18-12

A Resolution authorizing the removal of Kallie McDowell as the signatory of all accounts and safe deposit box for the City of Strawberry Point and the addition of Deputy Clerk, Jessica Jared as the signatory of all accounts and safe deposit box for the City of Strawberry Point.

WHEREAS, the City of Strawberry Point, Iowa has named Citizens State Bank, Strawberry Point, Iowa as its official depository and has its accounts and safe box there;

AND WHEREAS, the City desires that Kallie McDowell be removed as a signatory on said accounts and safe deposit ;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Strawberry Point, Iowa Kallie McDowell is hereby removed as an authorized signature on the City of Strawberry Point accounts and safe deposit box at Citizens State Bank, Strawberry Point, Iowa.

AND THAT Jessica Jared be added to the list of signatories on the City of Strawberry Point accounts and safe deposit box at Citizens State Bank, Strawberry Point, Iowa.

Passed and adopted this 6th day of June 2018.

Name	Aye	Nay	Abstain
Chapman			
Hansel			
Rowcliffe			
Evans			
Johnson			

Alison Osweiler, City Administrator/Clerk

Jeff Bente, Mayor

**ComElec
Services, Inc**

Motorola - 2 way radio
563-556-6526

**ComElec
Security Products**

CCTV-Door Access-Fire-
Burg and Sound Systems

City of Strawberry Point
Attn: Alison Osweiler
563-966-4482
cityclerk@strawberrypoint.com

F.O.B.
TERMS
DELIVERY
NUMBER

Prepared by: Jeff Swift Date: 6-5-18
Accepted by: _____

R3-Rotating Siren

ITEM	QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
1	1	R3	Vortex R3 Rotating Electronic Siren. Approx. 127dB @100' , Three 400 Watt Speaker Drivers	\$ 18,967.00	\$ 18,967.00
2					
3		Includes:	Cabinet, VHF 2-Way Radio Package, 4 each Two-Tone Sequential Functions. (Alert, Fire, Noon Whistle, Cancel)		
4					
5			120v temperature compensated Battery Charger, Type 1		
6			Aluminum Cabinet, Antenna, Antenna Cable, Antenna Bracket for Wood Pole, Batteries, Installs on 50' Class 1 or Class 2 Utility Pole		
7					
8					
9					
10					
11					
12		**NOTE**	Pole provided by customer, Electrical work done by local electrician if needed. Bucket truck or lift would be provided by City.		
13					
14					
15	1	Install	Install equipment on Pole, assist in setting of Pole, finish hooking up equipment and testing after pole is set.		\$ 1,000.00
16					
17					
18					
19					
20					
21					
22	1	Option	365 day noon timer	\$ 307.00	
23					
24					
25					
26					
27					
28					
29					
30				Sub Total	\$ 19,967.00
31				Tax	
32				Total	\$ 19,967.00

50 percent Down on all orders

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

PER _____

DATE _____

Preliminary Opinion of Probable Cost
Strawberry Point Well House and Water Improvements, City of Strawberry Point, Iowa

WELLHOUSE

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	5020-108-C-0	FIRE HYDRANT ASSEMBLY	1	EA	\$ 5,000.00	\$ 5,000
2	7030-108-E-0	SIDEWALK, PCC, 4"	20	SY	\$ 50.00	\$ 1,000
3	7030-108-H-2	DRIVEWAY AND ROADS, GRANULAR	100	TON	\$ 20.00	\$ 2,000
4	9010-108-A-0	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.2	AC	\$ 10,000.00	\$ 2,000
5	9040-108-O-2	STABILIZED CONSTRUCTION ENTRANCE	40	TON	\$ 20.00	\$ 800
6	9040-108-V-0	EROSION AND SEDIMENT CONTROL - INSTALLATION, MAINTAINACE, AND REMOVAL	1	LS	\$ 3,000.00	\$ 3,000
7	10,010-108-A	DEMOLITION WORK, EXISTING WELL HOUSE AND ASSOCIATED COMPONANTS	1	LS	\$ 5,000.00	\$ 5,000
8	11,020-108-A	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000
9	11,050-108-A-0	CONCRETE WASHOUT	1	LS	\$ 500.00	\$ 500
10	12,010-103-A-0	WELL DISINFECTION	1	LS	\$ 1,000.00	\$ 1,000
11	12,010-103-C-0	WELL PUMP	1	LS	\$ 10,000.00	\$ 10,000
12	12,010-103-D-0	WELL PIPE, 4"	160	VF	\$ 30.00	\$ 4,800
13	12,010-103-E-0	ELECTRICAL SUPPLIES AND CONTROLS	1	LS	\$ 35,000.00	\$ 35,000
14	12,010-103-F-0	CHEMICAL FEED	1	LS	\$ 3,000.00	\$ 3,000
15	12,010-103-G-0	WELL HOUSE PIPING	1	LS	\$ 10,000.00	\$ 10,000
16	12,020-103-A-0	WELL HOUSE BUILDING	1	LS	\$ 50,000.00	\$ 50,000

ESTIMATED CONTRACT AMOUNT	\$ 143,100
Construction Contingency (15%)	\$ 21,000
Engineering Design, Construction Services, Project Administration	\$ 29,000
ESTIMATED PROJECT WITHOUT SEWER OPTION TOTAL	<u>\$ 193,100</u>

Assumptions:

- Existing foundation will be reused and additional chemical feed room will be added on.
- City water main is already connected to well house.
- Finished water will not be brought back to the well house, testing of finished water will have to be done elsewhere.
- Chemical feed tanks to be reused from one of the City's existing wells; new pumps and piping.
- Standby power is not provided.

Dated: May 29, 2018