

# Public Notice

The City Council of Strawberry Point Will Meet Wednesday, June 3<sup>rd</sup>, 2020 Council Chambers,  
City Hall 6:00 P.M. Strawberry Point, Iowa Tentative Agenda,  
(at discretion of the chair)

\*\*\*Due to COVID-19 – This Council Meeting will be held online. Public Access to the Meeting will be made available through a link which will be posted on the City's Facebook Page\*\*\*

- 1) Mayor call meeting to order
  - a) Pledge of Allegiance
  - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

## **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from May 20<sup>th</sup>
- 5) Tobacco Permit Renewal: Dollar General
- 6) Claims

## **Unfinished Business**

## **Information**

- 7) April 2020 City Financials
- 8) Strawberry Point Library Board Minutes – February 18, 2020 and April 21, 2020

## **New Business**

- 9) Discussion & Possible Action – Civic Center and City Aquatic Center
- 10) Discussion & Possible Action – Farmer's Market Location
- 11) Discussion & Possible Action – Drainage at Fire Station
- 12) Possible Closed Session – Per Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- 13) Discussion –COVID-19

## **Other Business**

- 14) Adjournment

Posted: June 2, 2020

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Alison Osweiler, City Administrator

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Hannah Evans, Mayor

Strawberry Point City Council  
Regular Meeting May 20, 2020

The Strawberry Point City Council met for a regular meeting on Wednesday, May 20, 2020 at 6:00 p.m. via the online platform ZOOM. Mayor Evans presided. Council members answering roll call were Johnson, Courtnage, Chapman, Rowcliffe, Hansel.

Johnson made a motion to approve the agenda as presented. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Johnson, Courtnage, Chapman, Rowcliffe, Hansel. Nays: None. Motion passes.

**CONSENT AGENDA**

Minutes from May 6<sup>th</sup>, 2020

Liquor License Renewal: OT's

Claims

Rowcliffe moved to approve the consent agenda. Hansel seconded the motion. A roll call vote was taken. Ayes: Courtnage, Chapman, Rowcliffe, Hansel, Johnson. Nays: None. Motion passes.

**UNFINISHED BUSINESS**

**INFORMATION**

Council reviewed and briefly discussed the April 2020 delinquent account listing and the public works report provided.

**NEW BUSINESS**

Mayor Evans opened the public hearing for the Budget Amendment for FY 19-20 at 6:08 PM. Hearing no comments from the public, Mayor Evans closed the public hearing at 6:11 PM.

Johnson moved to approve Resolution 20-05 City Budget Amendment and Certification FY 19-20. Hansel seconded the motion. A roll call vote was taken. Ayes: Chapman, Rowcliffe, Hansel, Johnson, Courtnage. Nays: None. Motion passes.

Council reviewed the estimate from Mi-T-M Equipment Sales and Service for a power washer system for two bays at the city garage. After some discussion, Rowcliffe moved to approve the estimate for \$8,775.00. Chapman seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Hansel, Johnson, Courtnage, Chapman. Nays: None. Motion passes.

Mayor Evans gave a brief summary of her conversations with the City staff. Rowcliffe suggested a June 1<sup>st</sup>, 2020 reopen date for City Hall with the request that interaction with the staff be limited. Council and Staff still request that payments are made via a contact-free method to the extent possible. After some discussion, Council decided to hold the next Council meeting on June 3<sup>rd</sup> via the Zoom online platform. Council will continue to wait on making a decision about the pool opening, hoping the Governor will be making a proclamation soon.

**OTHER BUSINESS**

With no further business, Rowcliffe moved to adjourn at 6:36 PM. Courtnage seconded the motion. Motion passes.

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Alison Osweiler, City Administrator

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Hannah Evans, Mayor

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
ACCESS SYSTEMS LEASING				
POLICE	TELEPHONE & COMMUNICATIONS	27117789	COPIER/SERVER/PHONES/IT	142.25
AMBULANCE	TELEPHONE & COMMUNICATIONS	27117789	COPIER/SERVER/PHONES/IT	142.25
CITY HALL/GENERAL BLDGS	TELEPHONE & COMMUNICATIONS	27117789	COPIER/SERVER/PHONES/IT	142.37
CITY HALL/GENERAL BLDGS	RENTS/LEASES - EQUIPMENT/VEHIC	27117789	COPIER/SERVER/PHONES/IT	142.25
CITY HALL/GENERAL BLDGS	TECHNOLOGY SERVICES	27117789	COPIER/SERVER/PHONES/IT	142.25
WATER	TECHNOLOGY SERVICES	27117789	COPIER/SERVER/PHONES/IT	142.25
WATER	OFFICE SUPPLIES	27117789	COPIER/SERVER/PHONES/IT	142.25
SEWER/SEWAGE DISPOSAL	TECHNOLOGY SERVICES	27117789	COPIER/SERVER/PHONES/IT	142.25
SEWER/SEWAGE DISPOSAL	OFFICE SUPPLIES	27117789	COPIER/SERVER/PHONES/IT	142.25
ELECTRIC ACCTG/COLLECTION	TECHNOLOGY SERVICES	27117789	COPIER/SERVER/PHONES/IT	142.25
ELECTRIC ACCTG/COLLECTION	OFFICE SUPPLIES	27117789	COPIER/SERVER/PHONES/IT	142.25
***** VENDOR TOTAL *****				1,564.87
ALLAMAKEE-CLAYTON ELECTRIC COO				
ELECTRIC	EQUIPMENT MAINT & REPAIR	8105	MOVING OVERHEAD TRANSFORMERS	622.02
***** VENDOR TOTAL *****				622.02
ALLIANT ENERGY				
WATER	ELECTRIC/GAS	2953211000-05182020	USAGE 04/18-5/17	96.11
SEWER/SEWAGE DISPOSAL	ELECTRIC/GAS	9692651000-05182020	USAGE APR 19- MAY17	3,216.66
***** VENDOR TOTAL *****				3,312.77
COMIELEC INTERNET SERVICES				
CITY HALL/GENERAL BLDGS	OPERATING SUPPLIES	0471766-IN	STORM SIREN	303.42
***** VENDOR TOTAL *****				303.42
DILLON LAW				
CITY HALL/GENERAL BLDGS	LEGAL EXPENSE	6440	CITY ATTORNEY WORK	143.75
CITY HALL/GENERAL BLDGS	LEGAL EXPENSE	6588	CITY ATTORNEY WORK	86.25
***** VENDOR TOTAL *****				230.00
ELECTRICAL ENGINEERING & EQUIP				
CIVIC CENTER	GROUPS MAINT/REPAIR - CIVIC C	6772792-01	3X2 1/2 PVC REDUCER	23.58
***** VENDOR TOTAL *****				23.58
HAUSERS WATER SYSTEMS				
CITY HALL/GENERAL BLDGS	OFFICE SUPPLIES	800152581	BOTTLED WATER	33.00
***** VENDOR TOTAL *****				33.00
IA EMERGENCY MED SERVICE ASSOC				
AMBULANCE	ADMINISTRATION	158290	MEMBERSHIP FEE	100.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
IA EMERGENCY MED SERVICE ASSOC				
***** VENDOR TOTAL *****				100.00
IOWA LEAGUE OF CITIES				
CITY HALL/GENERAL BLDGS	MEMBERSHIPS/SUBSCRIPTIONS	086563	SUBSCRIPTION TO GRANTFINDER	50.00
***** VENDOR TOTAL *****				50.00
J & R SUPPLY INC				
WATER	OPERATING SUPPLIES	2005147-IN	7LB SAFTEY CONE 2 STRIPE	83.64
WATER	OPERATING SUPPLIES	2005630-IN	WATER SUPPLIES	275.00
SEWER/SEWAGE DISPOSAL	OPERATING SUPPLIES	2005147-IN	7LB SAFTEY CONE 2 STRIPE	83.64
ELECTRIC	OPERATING SUPPLIES	2005147-IN	7LB SAFTEY CONE 2 STRIPE	83.63
***** VENDOR TOTAL *****				525.91
JEREMIAH OWENS				
POLICE	TRAINING	05292020	REIMBURSEMENT-ACADEMY LODG/PER	3,111.20
***** VENDOR TOTAL *****				3,111.20
LOIS BOCKENSTEDT				
CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA 637017		216 W SPRING ST	70.00
CITY HALL/GENERAL BLDGS	GROUNDS MAINT/REPAIR - CITY HA 637018		MOWING 211 W SPRING ST	25.00
***** VENDOR TOTAL *****				95.00
PCC				
AMBULANCE	ADMINISTRATION	29396	AMB. BILLING 02/01/20-02/29/20	21.81
AMBULANCE	ADMINISTRATION	29774	04/01/20-04/30/20	905.90
***** VENDOR TOTAL *****				927.71
STRAWBERRY POINT PRESS JOURNAL				
LEGAL SERVICES/ATTORNEY	PRINTING/PUBLISHING	05272020	REGULAR MEETING	134.88
CITY HALL/GENERAL BLDGS	MEMBERSHIPS/SUBSCRIPTIONS	05272020	SUBSCRIPTION RENWEAL	32.00
CITY HALL/GENERAL BLDGS	ADVERTISING EXPENSE	05272020	BUDGET AMENDMENT	139.84
***** VENDOR TOTAL *****				306.72
ST PT AMBULANCE CPR FUND				
CITY HALL/GENERAL BLDGS	OPERATING SUPPLIES	03182020	CPR/FIRST AID COURSE	164.00
***** VENDOR TOTAL *****				164.00
STOREY KENWORTHY				
CITY HALL/GENERAL BLDGS	OFFICE SUPPLIES	PINV802178	ENVELOPES/MARKER/COPY PAPER	116.69
***** VENDOR TOTAL *****				116.69
SUN LIFE FINANCIAL				
POLICE	GROUP INSURANCE	039623-06012020	LIFE INSURANCE	58.93
LIBRARY	GROUP INSURANCE	039623-06012020	LIFE INSURANCE	15.07

**ACCOUNTS PAYABLE REPORT**

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
SUN LIFE FINANCIAL				
***** VENDOR TOTAL *****				74.00
TIMMERMAN CONSTRUCTION CIVIC CENTER	GROUNDS MAINT/REPAIR - CIVIC C 2555		EQUIPMENT RENTAL	370.00
***** VENDOR TOTAL *****				370.00
USA BLUE BOOK WATER	OPERATING SUPPLIES	229340	HACH DISSOLVED OXYGEN	93.77
***** VENDOR TOTAL *****				93.77
WINDSTREAM FIRE	TELEPHONE & COMMUNICATIONS	09196138-06092020	SERVICE 05/16/20-06/15/20	325.73
***** VENDOR TOTAL *****				325.73
***** REPORT TOTAL *****				12,350.39

DEPARTMENT	INV	PAYMENTS
POLICE	3	3,312.38
FIRE	1	325.73
AMBULANCE	4	1,169.96
LIBRARY	1	15.07
CIVIC CENTER	2	393.58
LEGAL SERVICES/ATTORNEY	1	134.88
CITY HALL/GENERAL BLDGS	14	1,590.82
WATER	6	833.02
SEWER/SEWAGE DISPOSAL	4	3,584.80
ELECTRIC	2	705.65
ELECTRIC ACCTG/COLLECTION	2	284.50
DEPARTMENT TOTALS	40	12,350.39

**TREASURER'S REPORT**  
**CALENDAR 4/2020, FISCAL 10/2020**

ACCOUNT TITLE	LAST REPORT ON HAND	EXPENSES	REVENUES	BALANCE
001 GENERAL	41,366.32	95,529.96	161,152.28	107,029.55
002 MUNTER TRUST	16,339.25			16,339.25
003 LIBRARY CAP IMPROV	17,745.85			17,745.85
004 FIRE DEPT	22,405.09			22,405.09
005 SWIMMING POOL	3,537.66			3,537.66
006 TREE BOARD	2,304.89			2,304.89
007 AMBULANCE	4,428.67			4,428.67
008 CIVIC CENTER	40,429.61			40,429.61
009 POLICE EQUIPMENT RESER	4,446.21			4,446.21
010 FIRE EQUIPMENT RESERVE	843,306.73-		689,200.00	154,106.73-
011 AMBULANCE EQUIP RESERV	57,274.70			57,274.70
012 STREET EQUIPMENT RESER	90,414.83			90,414.83
013 INDUST PARK EQUIP RESE	8,336.36			8,336.36
014 POOL EQUIPMENT RESERVE	7,574.70			7,574.70
015 CLERK/ADMIN EQUIP RESE	3,494.65			3,494.65
016 PARKS EQUIPMENT RESERV	13,978.80			13,978.80
110 ROAD USE TAX	217,762.09	8,588.60	14,895.39	224,068.88
111 I-JOBS	427.66			427.66
112 EMPLOYEE BENEFITS	104,078.96	22,434.61	34,081.43	115,725.78
117 410/411 TAX LEVY				
119 EMERGENCY FUND	5,559.73		2,753.06	8,312.79
121 LOCAL OPTION SALES TAX	394,280.07		8,753.45	403,033.52
125 TAX INCREMENT FINANCIN	92,559.66		7,677.78	100,237.44
145 URBAN RENEWAL				
162 SELF SUPPORTING MUNPL DEV				
167 RESTRICTED GIFTS				
170 FEMA	3,256.77			3,256.77
177 ASSET FORFEITURE				
200 DEBT SERVICE	136,460.59		15,330.25	151,790.84
300 CAPITAL IMPROVEMENT RESV				
322 CDBG REHAB HOUSING PRO	37,483.89			37,483.89
500 PERPETUAL CARE				
600 WATER	21,355.21-	14,439.09	11,327.69	24,433.48-
601 WATER DEPOSITS	9,320.34	250.00	200.00	9,270.34
602 WATER CAPITAL PROJECT	14,224.66			14,224.66
610 SEWER	351,186.29	16,188.69	23,550.96	358,581.69
611 SEWER SINKING FUND	8,386.25-			8,386.25-
612 SEWER CAPITAL PROJECT	180.70			180.70
630 ELECTRIC	1,056,266.30	70,142.86	82,872.59	1,069,030.25
631 ELECTRIC GENERATOR SIN	205,495.61-		433.33	205,062.28-
632 ELECTRIC SINKING FUND	8,482.13			8,482.13
633 ELECTRIC METER	25,528.71	1,339.48	600.00	24,789.23
634 ELECTRIC CAP PROJ	44,554.69			44,554.69
635 ELECTRIC REQ IMPROV CA	122,610.79		1,188.91	123,799.70
Report Total	1,879,757.82	228,913.29	1,054,017.12	2,705,003.04

**BUDGET REPORT**  
**CALENDAR 4/2020, FISCAL 10/2020**

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	253,555.00	21,730.28	205,491.15	81.04	48,063.85
	FIRE TOTAL	95,950.00	10,452.38	735,532.41	766.58	639,582.41-
	AMBULANCE TOTAL	279,083.00	6,634.06	51,544.94	18.47	227,538.06
	<b>PUBLIC SAFETY TOTAL</b>	<b>628,588.00</b>	<b>38,816.72</b>	<b>992,568.50</b>	<b>157.90</b>	<b>363,980.50-</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	374,935.00	10,985.14	300,518.50	80.15	74,416.50
	STREET LIGHTING TOTAL	11,350.00	1,046.79	11,797.20	103.94	447.20-
	SNOW REMOVAL TOTAL	4,500.00	.00	2,060.60	45.79	2,439.40
	STREET CLEANING TOTAL	4,250.00	.00	.00	.00	4,250.00
	GARBAGE TOTAL	86,350.00	6,953.21	69,768.90	80.80	16,581.10
	<b>PUBLIC WORKS TOTAL</b>	<b>481,385.00</b>	<b>18,985.14</b>	<b>384,145.20</b>	<b>79.80</b>	<b>97,239.80</b>
	LIBRARY TOTAL	94,150.00	7,184.16	78,099.15	82.95	16,050.85
	MUSEUM/BAND/THEATRE TOTAL	7,500.00	547.46	5,356.86	71.42	2,143.14
	PARKS TOTAL	13,274.00	6.00	6,848.44	51.59	6,425.56
	BALL PARK TOTAL	2,450.00	30.46	935.30	38.18	1,514.70
	RECREATION TOTAL	10,040.00	.00	4,000.00	39.84	6,040.00
	CEMETERY TOTAL	44,000.00	333.50	31,228.71	70.97	12,771.29
	CIVIC CENTER TOTAL	40,131.00	2,854.04	26,826.26	66.85	13,304.74
	POOL TOTAL	127,502.00	1,921.21	114,066.24	89.46	13,435.76
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>339,047.00</b>	<b>12,876.83</b>	<b>267,360.96</b>	<b>78.86</b>	<b>71,686.04</b>
	ECONOMIC DEVELOPMENT TOTAL	3,525.00	.00	3,525.00	100.00	.00
	PLANNING & ZONING TOTAL	575.00	.00	1,237.47	215.21	662.47-
	<b>COMMUNITY &amp; ECONOMIC DEV TOTA</b>	<b>4,100.00</b>	<b>.00</b>	<b>4,762.47</b>	<b>116.16</b>	<b>662.47-</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	10,072.00	.00	7,495.90	74.42	2,576.10
	CLERK/TREASURER/ADM TOTAL	20,343.00	1,769.19	14,077.07	69.20	6,265.93
	ELECTIONS TOTAL	1,500.00	.00	683.52	45.57	816.48
	LEGAL SERVICES/ATTORNEY TOTAL	3,000.00	20.55	1,855.08	61.84	1,144.92
	CITY HALL/GENERAL BLDGS TOTAL	71,350.00	2,166.74	54,372.78	76.21	16,977.22
	TORT LIABILITY TOTAL	57,498.00	51,918.00	52,734.00	91.71	4,764.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>163,763.00</b>	<b>55,874.48</b>	<b>131,218.35</b>	<b>80.13</b>	<b>32,544.65</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	81,355.00	.00	8,177.50	10.05	73,177.50
	<b>DEBT SERVICE TOTAL</b>	<b>81,355.00</b>	<b>.00</b>	<b>8,177.50</b>	<b>10.05</b>	<b>73,177.50</b>
	HOUSING & URBAN RENEWAL TOTAL	20,000.00	.00	27,218.52	136.09	7,218.52-

**BUDGET REPORT**  
**CALENDAR 4/2020, FISCAL 10/2020**

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CAPITAL PROJECTS TOTAL	20,000.00	.00	27,218.52	136.09	7,218.52-
	TOTAL	.00	.00	23,534.75	.00	23,534.75-
	WATER TOTAL	285,847.75	14,689.09	238,914.91	83.58	46,932.84
	SEWER/SEWAGE DISPOSAL TOTAL	338,958.00	16,188.69	218,173.36	64.37	120,784.64
	ELECTRIC TOTAL	1,145,128.24	62,398.15	937,381.65	81.86	207,746.59
	ELECTRIC ACCTG/COLLECTION TOTA	112,198.00	9,084.19	84,142.67	74.99	28,055.33
	ENTERPRISE FUNDS TOTAL	1,882,131.99	102,360.12	1,502,147.34	79.81	379,984.65
	TRANSFERS IN/OUT TOTAL	468,994.24	.00	.00	.00	468,994.24
	TRANSFER OUT TOTAL	468,994.24	.00	.00	.00	468,994.24
	TOTAL EXPENSES	4,069,364.23	228,913.29	3,317,598.84	81.53	751,765.39



**BUDGET REPORT**  
**CALENDAR 4/2020, FISCAL 10/2020**

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	903,042.00	95,529.96	637,604.98	70.61	265,437.02
	SWIMMING POOL TOTAL	68,277.00	.00	68,276.63	100.00	.37
	TREE BOARD TOTAL	500.00	.00	.00	.00	500.00
	AMBULANCE TOTAL	119,642.00	.00	.00	.00	119,642.00
	FIRE EQUIPMENT RESERVES TOTAL	.00	.00	701,588.02	.00	701,588.02-
	AMBULANCE EQUIP RESERVES TOTA	54,000.00	.00	.00	.00	54,000.00
	CLERK/ADMIN EQUIP RESERVE TOTA	1,000.00	.00	.00	.00	1,000.00
	ROAD USE TAX TOTAL	355,145.00	8,588.60	308,170.70	86.77	46,974.30
	EMPLOYEE BENEFITS TOTAL	110,277.00	22,434.61	64,415.15	58.41	45,861.85
	EMERGENCY FUND TOTAL	8,898.00	.00	.00	.00	8,898.00
	LOCAL OPTION SALES TAX TOTAL	92,000.00	.00	.00	.00	92,000.00
	TAX INCREMENT FINANCING TOTAL	30,000.00	.00	.00	.00	30,000.00
	DEBT SERVICE TOTAL	81,355.00	.00	8,177.50	10.05	73,177.50
	CDBG REHAB HOUSING PROJ TOTAL	20,000.00	.00	27,218.52	136.09	7,218.52-
	WATER TOTAL	260,163.00	14,439.09	237,267.46	91.20	22,895.54
	WATER DEPOSITS TOTAL	2,150.00	250.00	1,647.45	76.63	502.55
	WATER CAPITAL PROJECT TOTAL	23,534.75	.00	23,534.75	100.00	.00
	SEWER TOTAL	338,958.00	16,188.69	209,787.11	61.89	129,170.89
	SEWER SINKING FUND TOTAL	114,356.00	.00	8,386.25	7.33	105,969.75
	ELECTRIC TOTAL	1,252,326.24	70,142.86	786,586.69	62.81	465,739.55
	ELECTRIC GENERATOR SINKIN TOTA	228,740.24	.00	228,740.24	100.00	.00
	ELECTRIC METER TOTAL	5,000.00	1,339.48	6,197.39	123.95	1,197.39-
	TOTAL EXPENSES BY FUND	===== 4,069,364.23 =====	===== 228,913.29 =====	===== 3,317,598.84 =====	===== 81.53 =====	===== 751,765.39 =====

**REVENUE REPORT**  
**CALENDAR 4/2020, FISCAL 10/2020**

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	760,191.75	161,152.28	653,394.00	85.95	106,797.75
	MUNTER TRUST TOTAL	1,050.00	.00	893.01	85.05	156.99
	FIRE DEPT TOTAL	2,500.00	.00	1,737.28	69.49	762.72
	SWIMMING POOL TOTAL	10,000.00	.00	7,930.60	79.31	2,069.40
	TREE BOARD TOTAL	500.00	.00	.00	.00	500.00
	AMBULANCE TOTAL	1,000.00	.00	.00	.00	1,000.00
	POLICE EQUIPMENT RESERVES TOTA	500.00	.00	.00	.00	500.00
	FIRE EQUIPMENT RESERVES TOTAL	500.00	689,200.00	689,200.00	7,840.00	688,700.00-
	AMBULANCE EQUIP RESERVES TOTA	20,000.00	.00	.00	.00	20,000.00
	ROAD USE TAX TOTAL	168,000.00	14,895.39	148,172.94	88.20	19,827.06
	EMPLOYEE BENEFITS TOTAL	.00	34,081.43	100,071.40	.00	100,071.40-
	EMERGENCY FUND TOTAL	8,898.00	2,753.06	8,036.68	90.32	861.32
	LOCAL OPTION SALES TAX TOTAL	122,990.00	8,753.45	98,884.55	80.40	24,105.45
	TAX INCREMENT FINANCING TOTAL	31,522.00	7,677.78	40,423.76	128.24	8,901.76-
	DEBT SERVICE TOTAL	128,100.00	15,330.25	71,308.44	55.67	56,791.56
	CDBG REHAB HOUSING PROJ TOTAL	20,000.00	.00	36,620.00	183.10	16,620.00-
	WATER TOTAL	184,200.00	11,327.69	102,219.45	55.49	81,980.55
	WATER DEPOSITS TOTAL	2,700.00	200.00	1,837.50	68.06	862.50
	SEWER TOTAL	329,300.00	23,550.96	258,894.62	78.62	70,405.38
	SEWER SINKING FUND TOTAL	114,356.00	.00	.00	.00	114,356.00
	ELECTRIC TOTAL	1,116,700.00	82,872.59	933,530.58	83.60	183,169.42
	ELECTRIC GENERATOR SINKIN TOTA	228,740.24	433.33	866.66	.38	227,873.58
	ELECTRIC METER TOTAL	10,050.00	600.00	5,962.50	59.33	4,087.50
	ELECTRIC REQ IMPROV CAP P TOTA	.00	1,188.91	2,377.82	.00	2,377.82-
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		3,261,797.99	1,054,017.12	3,162,361.79	96.95	99,436.20
		=====	=====	=====	=====	=====

## **Strawberry Point Library Board Minutes**

February 18, 2020

Meeting was called to order at 6:14 pm by president Ann McCullough. Members present: Kathy Pickart, Kari Johnson, Vickie Schmidt, Ann McCullough, Kirk Baumgartner, Director Patty Lincoln. Absent: Todd Walter and Steve Yokiell.

Previous board minutes were read and approved.

### **Old Business:**

Librarian's report:

Circulation is fine.

\$73.00 received for memorial money. \$90.95 was sent to the city of Strawberry Point. The Parks and Recreation Board wanted dates, but they have not gotten back to Patty for movie times.

No school, Friday, February 29, 2020.

Marge Banse will present a Zen Program on March 4<sup>th</sup> at 4:00pm. Anyone may attend.

Various meeting groups were discussed.

There will be a shamrock craft and a Dr. Seuss craft in March.

### **New Business:**

The fundraiser in the park featuring Beau Timmerman was discussed. He is available Saturday, March 28. Food will be provided. Funds raised will be used to purchase books. Thrivent will provide \$200.00 and the rest of the food will be donated. The application will be completed.

Motioned by Kathy Pickart and seconded by Kirk Baumgartner to approve. All ayes.

Easter activities are now being done by other groups.

Roofing bids were discussed. Roof Systems submitted bid was 47,500. Strawberry Building Supply submitted a bid of 44,000. The bids were reviewed and Strawberry Building Supply will be contacted concerning their bid.

A motion was made by Kirk Baumgartner and seconded by Ann McCullough that all bids be submitted to City Hall for their determination. All ayes.

Flooring bids for the History Room were discussed. Three bids were available.

Lake Design and Décor: 7383.33. Honey Creek Furniture: 4,688.53. Kluesner Flooring: 3,760.55. Knockel Floors submitted a bid of 2,580 for carpet. The vinyl bid was 3,988.76. Sheet vinyl was 3328.13. Determination will be made after more information is received.

Grants are being looked at. EBSCO Host has some grants available.

The toilet in the staff restroom needs work. It needs to be looked at. The men's restroom toilet needs to be checked for stability.

The Barn Quilt is a program that is presented. It may need some funding. The water drainage is an issue on the front walkway. Safety is a concern and discussion followed as to how the remedy the solution.

The next meeting will be Tuesday, March 17, 2020 at 5:30pm.

Meeting was adjourned at 7:56pm. Motion was made by Kirk Baumgartner and seconded by Vicki Schmidt. All ayes.

Respectfully submitted,

Kathy Pickart

*Vickie Schmidt* 5/19/20  
*Kirk Baumgartner* 5/19/20

## **Strawberry Point Library Board Minutes of April 21, 2020 Meeting**

Ann McCullough called the meeting to order at 2:19 pm on Tuesday, April 21, 2020. Members Ann, Steve Yokiell, Vickie Schmidt, Kari Johnson, Kathy Pickart, Director Patty Lincoln, and City Council representative Duane Johnson were connected by using a Conference Call. Todd Walters and Kirk Baumgartner were absent.

Minutes of the Feb. meeting were tabled. Kari will go over the bills and expenditures on Wednesday April 22 and Vickie will follow up on this Friday April 24.

### **Information:**

Men's Toilet is finished with new wax ring, staff bathroom toilet and new floor tiles have been installed. Miss Iowa's program is still on at this time. The Library staff has been working on weeding, cleaning, sorting, organizing and following a check off sheet of items needing done.

We are planning on chalk board painting the back of a children's book case and also will be painting the back door. There are other items that need cleaning that I usually take outside and scrub /spray off with hose. The cleaning will be ongoing when weather is warmer.

Community garden is probably going to be low key this year. Peas and green beans are planted inside. Tomatoes may be planted along building as they do well there.

Summer Reading Programming is in question at this time. State Library has made some suggestions' about how to handle this. Possibly doing programs with the items in a bag and setting them out for patrons to take. Most libraries are cancelling paid programming and going day by day to see how things go.

Looking for ideas to use the Direct State Aid money for any board members has ideas?

If pandemic becomes rampant in this area no contact set outs will be stopped. We are in region 6 but at this time Clayton Co. and Delaware Co. numbers are not that high. We need a new reopening policy. This will include a cough/sneeze guard at the front desk.

Memorial account has had no activity and report was tabled. Bills were approved for March

**Director Report:** Summer programs are not totally set. Many libraries in Iowa have cancelled their summer programs. This is a possibility for our library. Drop box is being used. Staff are cleaning, making some changes, and doing some redecorating. Staff is organizing family activity bags to be handed out.

**Old Business:** Fund Raiser is being put on hold. Beau Timmerman will perform when a date can be determined.

**Roof:** Discussion on the various bids and project information. Motion was made by Karl, seconded by Steve to hire Strawberry Building Supply. Motion passed and can now be presented to the City Council.

**Flooring:** Discussion on the various bids and project information. Motion was made by Vickie and seconded by Kathy to hire Lake Designs to complete this project. Motion passed.

**New Business:** Discussed buying and alarm system for the library. Cost is approximately \$400.00 and would include 4 cameras. This would be purchased from Meyer Hardware. Motion was made by Kari and seconded by Steve to purchase the security system. Motion passed. At a later date, the board needs to discuss the set up options.

**Door lock on the back door:** Discussion about installing a key pad lock on the back door. The cost would be \$145.99. Motion was made by Vickie and seconded by Kari to purchase this key pad lock. Motion passed.

**Pandemic Policy:** Patty read through the policy and a discussion followed. Kari made a motion to table the vote for acceptance until the final draft is complete. Steve seconded the motion and it passed with all ayes.

A motion was made to adjourn the meeting by Kari and seconded by Vickie. Motion passed all ayes and Ann adjourned the meeting at 3:39 pm.

The next meeting will be the third Tuesday May 19, 2020.

Vickie J Schmidt 5/19/20  
Karl Byrum 5/19/20