

# Public Notice

The City Council of Strawberry Point Will Meet Wednesday, February 7, 2018 Council Chambers,  
City Hall 7:00 P.M. Strawberry Point, Iowa Tentative Agenda,  
(at discretion of the chair)

- 1) Mayor call meeting to order
  - a) Pledge of Allegiance
  - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

## **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from January 17<sup>th</sup>
- 5) Liquor License renewal Clayton Drug
- 6) Liquor License renewal Nading's Service & Sporting Goods
- 7) Mortgage Release for 209 W Spring St.
- 8) Claims

## **Unfinished Business**

### **Information**

- 9) Strawberry Point Library Board Minutes from November 27, 2017
- 10) Strawberry Point Fire Department Minutes from December 13<sup>th</sup>, December 28<sup>th</sup> 2017 and January 10<sup>th</sup>, 2018

### **New Business**

- 11) Motion to approve the Annual Financial Report for FY 2016-2017
- 12) Discussion and possible motion on requests from the Strawberry Point Chamber of Commerce regarding Strawberry Days 2018
- 13) Discussion and possible motion on request from the Strawberry Point Little League
- 14) Motion to approve Resolution 18-02 – a motion to adopt a wage scale for the City's employees
- 15) Motion to approve Resolution 18-03 – a motion to specify officer(s) authorized to execute the agreement and document related to the CAT grant awarded by the Enhance Iowa Board and authorize the execution of the agreement
- 16) First reading of Ordinance 18-01 – an ordinance amending the City Code of Strawberry Point, Iowa to raise solid waste collection fees
- 17) First reading of Ordinance 18-02 – an ordinance amending the City Code of Strawberry Point, Iowa to change the base water rate for all water customers
- 18) First reading of Ordinance 18-03 – an ordinance amending the City Code of Strawberry Point, Iowa to increase water rates
- 19) First reading of Ordinance 18-04 – an ordinance amending the City Code of Strawberry Point, Iowa to change the base sewer rate for all sewer contributors
- 20) First reading of Ordinance 18-05 – an ordinance amending the City Code of Strawberry Point to increase sewer rates

### **Other Business**

- 21) Adjournment

Posted: February 6, 2018

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Alison Osweiler City Clerk/Administrator

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Jeff Bente, Mayor

Strawberry Point City Council  
Regular Meeting January 17, 2018

The Strawberry Point City Council met for a regular meeting on Wednesday, January 17rd, 2018 at 7:00 p.m. at the Council Chambers of City Hall. Mayor Pro Tem Rowcliffe presided and led the Pledge of Allegiance. Council members answering roll call were Chapman, Johnson, Evans, and Hansel.

Johnson made a motion to approve the agenda as presented. Evans seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans, Hansel. Nays: None. Motion passes.

**CONSENT AGENDA**

Minutes from January 3rd

Claims / Additional Claims

Evans moved to approve the consent agenda with additional claims. Chapman seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Chapman. Nays: None. Abstain: Hansel Motion passes.

**UNFINISHED BUSINESS**

Council reviewed Resolution 18-01 A resolution to present a public measure to the voters of Strawberry Point which would authorize the change in use of the One percent (1%) local sales and services tax in the City of Strawberry Point. Osweiler stated that by approving this resolution, the public measure would be presented to the voters of Strawberry Point for consideration on May 1, 2018. Should the measure pass, the new allocation would take effect October 1, 2018. Johnson moved to approve Resolution 18-01. Hansel seconded the motion. A roll call vote was taken. Ayes: Evans, Hansel, Chapman, Johnson. Nays: None. Motion passes.

**INFORMATION**

Council reviewed the information presented. Chapman inquired about the Ambulance Board meeting minutes and was given clarification regarding the rate of pay established for the ambulance director for the 6A coalition work she is taking on. Osweiler re-stated that there is no cost to the City, as her pay is covered by a grant the coalition received.

It was noted that the Strawberry Point Firefighter's Association is hosting their annual pancake breakfast on Sunday, March 11<sup>th</sup>. All are encouraged to attend and support this cause.

Council had no questions regarding December Delinquent List or City financials.

**NEW BUSINESS**

Luke Dement requested Council approval to host the annual tractor pull during Strawberry Days. Dement stated that each year the event is successful and seems to draw more people. Johnson inquired whether there was adequate parking still for the event with the growing popularity. Dement stated it was still adequate at this time. Evans moved to approve the annual tractor pull during Strawberry Days. Johnson seconded the motion. A roll call vote was taken. Ayes: Hansel, Chapman, Johnson, Evans. Nays: None. Motion passes.

Library Director Patty Lincoln addressed the Council and requested approval to apply for two grants. Lincoln also indicated that she would be meeting with an organization next week regarding possible donations to the library. Evans made a motion to approve the request to apply for the Clayton County Foundation for the Future grant and to apply for a grant from the Pilgrim Foundation. Johnson seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans, Hansel. Nays: None. Motion passes.

Council reviewed the request for a donation of an auction item for the annual Aquatic Gala. Osweiler stated last year the City donated a single and a family pool pass for the auction. Evans moved to approve the donation of a single and a family pool pass for the annual Aquatic Gala auction. Hansel seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Hansel, Chapman. Nays: None. Motion passes.

Council reviewed information regarding utility shut off policies currently in place for the City. Osweiler gave an overview of the legal requirements. She stated that since she came on board with the City the policy has been to extend the water shut offs during the winter moratorium – which really only

applies to electric/electric heat. After extensive research of other cities, including all of the local municipalities, it was determined that all of these shut off water service for delinquent accounts. Osweiler stated that the current policy is not working and poses a huge problem not only for the City who is left to carry the debt, but also for the residents who simply stop paying all winter and have a significant bill to try to pay down in the Spring. Council agreed that something has to be changed. Hansel made a motion to move forward with year round water shut offs for delinquent accounts and giving the City Administrator discretion in making payment arrangements. Johnson seconded the motion. A roll call vote was taken. Ayes: Evans, Hansel, Chapman, Johnson. Nays: None. Motion passes.

**OTHER BUSINESS**

Budget expenditures meeting will take place next week on Tuesday, January 23<sup>rd</sup> at 6:00pm at City Hall.

With no further business, Evans moved to adjourn at 7:40 p.m. Hansel seconded the motion. Motion passes.

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Alison Osweiler, City Clerk/Administrator

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Jeff Bente, Mayor

**Kallie McDowell**

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**From:** Licensing2, ABD [licensing2@iowaabd.com] on behalf of licensing@iowaabd.com  
**Sent:** Friday, February 2, 2018 1:34 AM  
**To:** dpclerk@strawberryp.com  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
BC0004970	Submitted to Local Authority	Nading's Service & Sporting Goods (201 Commercial Street Straw 0267)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

**Kallie McDowell**

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<b>License #</b>	<b>License Status</b>	<b>Business Name</b>
WBN000776	Submitted to Local Authority	Clayton Drug (104 West Mission Street Strawberry Point Iowa, 52076)

Please do not respond to this email.

To check the status of your application follow these steps:

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CITY OF STRAWBERRY POINT

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Payments

Current Period: February 17-18

Batch Name	02/07/18PAY	User Dollar Amt	\$70,791.63		
Payments		Computer Dollar Amt	\$70,791.63		
			\$0.00	In Balance	
Refer	745 UPPER EXPLORERLAND				
Cash Payment	E 322-5300-6494 CONTRACTS	HSG-024 Project			\$1,005.91
Invoice	FY18198 1/16/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$1,005.91
Refer	746 UPPER EXPLORERLAND				
Cash Payment	E 610-8150-6490 CONSULTING FEES	CDBG Water/Sewer Project			\$2,035.12
Invoice	FY18203 1/16/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$2,035.12
Refer	747 WINDSTREAM				
Cash Payment	E 110-2100-6373 TELEPHONE & COMMU	Shop			\$148.25
Invoice	1/17/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$148.25
Refer	748 ALLIANT ENERGY				
Cash Payment	E 600-8100-6371 UTILITIES	South Industrial Well Pump			\$276.98
Invoice	1/18/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$276.98
Refer	749 ALLIANT ENERGY				
Cash Payment	E 610-8150-6371 UTILITIES	Lagoon			\$2,736.57
Invoice	1/18/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$2,736.57
Refer	750 ALLIANT ENERGY				
Cash Payment	E 600-8100-6371 UTILITIES	Industrial Park			\$37.97
Invoice	1/16/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$37.97
Refer	751 KIRKWOOD COMMUNITY COLLEG				
Cash Payment	E 610-8150-6230 TRAINING	Jon Wastewater Class			\$475.00
Invoice	24014 1/9/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$475.00
Refer	752 BARD CONCRETE				
Cash Payment	E 110-2100-6519 ROCK/SAND/GRAVEL/S	Sand			\$702.00
Invoice	304511 1/13/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$702.00
Refer	753 IOWA ONE CALL				
Cash Payment	E 630-8250-6490 CONSULTING FEES	Locates			\$19.80
Invoice	197907 1/15/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$19.80
Refer	754 VISA				
Cash Payment	E 600-8100-6508 POSTAGE/SHIPPING	Water Postage			\$23.75
Invoice	01/12/2018 1/12/2018				
Transaction Date	1/25/2018	CASH	1010	Total	\$23.75
Refer	755 IOWA DEPARTMENT OF PUBLIC S				

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Payments

Current Period: February 17-18

Cash Payment	E 001-1100-6373 TELEPHONE & COMMU	Iowa online warrants			\$300.00
Invoice	10/2017-12/2017	2/7/2018			
Transaction Date	1/25/2018	CASH	1010	Total	\$300.00
Refer	756 RITE PRICE				
Cash Payment	E 001-6500-6506 OFFICE SUPPLIES	Office Supplies			\$9.59
Invoice	0340597-001	1/23/2018			
Transaction Date	1/25/2018	CASH	1010	Total	\$9.59
Refer	757 RITE PRICE				
Cash Payment	E 001-1600-6506 OFFICE SUPPLIES	Office Supplies			\$34.95
Invoice	0340382-0001	1/22/2018			
Cash Payment	E 001-6500-6506 OFFICE SUPPLIES	Office Supplies			\$100.40
Invoice	0340382-0001	1/22/2018			
Transaction Date	1/25/2018	CASH	1010	Total	\$135.35
Refer	758 DJ REPAIR				
Cash Payment	E 001-1600-6332 VEHICLE MAINTENANC	Ambulance Front End Alignment			\$70.00
Invoice	12/18/2017	12/18/2017			
Transaction Date	1/25/2018	CASH	1010	Total	\$70.00
Refer	759 MANCHESTER SIGNS				
Cash Payment	E 001-6500-6599 MISCELLANEOUS	Office Hours Decal			\$18.00
Invoice	14521	1/15/2018			
Transaction Date	1/25/2018	CASH	1010	Total	\$18.00
Refer	764 CITY OF STRAWBERRY POINT				
Cash Payment	E 114-8200-6930 REFUNDS	01-00000291-00-3			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	01-00000291-00-3			\$50.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 114-8200-6930 REFUNDS	01-00002491-00-5			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	01-00002491-00-5			\$50.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 114-8200-6930 REFUNDS	01-00001051-00-6			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	01-00001051-00-6			\$50.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 114-8200-6930 REFUNDS	02-00000451-00-6			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	02-00000451-00-6			\$50.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 114-8200-6930 REFUNDS	01-00004441-00-8			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	01-00004441-00-8			\$50.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 114-8200-6930 REFUNDS	01-00000251-00-1			\$150.00
Invoice	01/30/2018	1/30/2018			
Cash Payment	E 115-8100-6930 REFUNDS	01-00000251-00-1			\$50.00
Invoice	01/30/2018	1/30/2018			
Transaction Date	1/30/2018	CASH	1010	Total	\$1,200.00

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Payments

Current Period: February 17-18

Refer	765	WINDSTREAM	-			
Cash Payment	E 001-4600-6373	TELEPHONE & COMMU	Pool		\$141.19	
Invoice		1/18/2018				
Cash Payment	E 630-8210-6373	TELEPHONE & COMMU	Gen Plant		\$141.20	
Invoice		1/18/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$282.39	
Refer	766	WINDSTREAM	-			
Cash Payment	E 001-4100-6373	TELEPHONE & COMMU	Library		\$92.31	
Invoice		1/18/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$92.31	
Refer	767	EVELYN NADING	-			
Cash Payment	E 001-1600-6930	REFUNDS	Evelyn Nading		\$1,206.51	
Invoice		1/5/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$1,206.51	
Refer	768	EMERGENCY MEDICAL PRODUCT	-			
Cash Payment	E 001-1600-6518	MEDICAL SUPPLIES	Medical Supplies		\$751.16	
Invoice	1959548	1/11/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$751.16	
Refer	769	DILLON LAW	-			
Cash Payment	E 001-6500-6411	LEGAL EXPENSE	Legal Fees		\$1,375.50	
Invoice	245	1/28/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$1,375.50	
Refer	770	ACCESS SYSTEMS	-			
Cash Payment	E 001-6500-6455	SOFTWARE MAINTENA	Server		\$203.11	
Invoice	22046521	2/25/2018				
Cash Payment	E 600-8100-6455	SOFTWARE MAINTENA	Server		\$609.33	
Invoice	22046521	2/25/2018				
Cash Payment	E 610-8150-6455	SOFTWARE MAINTENA	Server		\$609.33	
Invoice	22046521	2/25/2018				
Cash Payment	E 630-8250-6455	SOFTWARE MAINTENA	Server		\$609.33	
Invoice	22046521	2/25/2018				
Transaction Date	1/30/2018	CASH	1010	Total	\$2,031.10	
Refer	771	FRANCIS HOUSKA	-			
Cash Payment	E 110-2100-6417	STREET MAINT EXP	Sidewalk Snow Removal		\$75.00	
Invoice		1/31/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$75.00	
Refer	772	PERSONNEL CONCEPTS	-			
Cash Payment	E 001-4100-6506	OFFICE SUPPLIES	Labor Law Posters		\$16.94	
Invoice		1/31/2018				
Cash Payment	E 001-6500-6506	OFFICE SUPPLIES	Labor Law Posters		\$16.94	
Invoice		1/31/2018				
Cash Payment	E 001-4600-6506	OFFICE SUPPLIES	Labor Law Posters		\$16.92	
Invoice		1/31/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$50.80	
Refer	773	CASEYS GENERAL STORES	-			



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Payments

Current Period: February 17-18

Cash Payment	E 001-1600-6331 VEHICLE OPERATIONS	Fuel			\$131.77
Invoice	1/31/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$131.77
Refer	774 ACCESS SYSTEMS				
Cash Payment	E 001-6500-6414 COPY MACHINE CONT	Contract-Copier			\$43.88
Invoice	21979847	1/15/2018			
Cash Payment	E 600-8100-6506 OFFICE SUPPLIES	Contract-Copier			\$43.88
Invoice	21979847	1/15/2018			
Cash Payment	E 610-8150-6506 OFFICE SUPPLIES	Contract-Copier			\$43.88
Invoice	21979847	1/15/2018			
Cash Payment	E 630-8250-6506 OFFICE SUPPLIES	Contract-Copier			\$43.86
Invoice	21979847	1/15/2018			
Transaction Date	2/2/2018	CASH	1010	Total	\$175.50
Refer	775 NORTHEAST IOWA COMMUNITY C				
Cash Payment	E 001-1600-6230 TRAINING	Continuing Education Hours			\$120.00
Invoice	1/29/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$120.00
Refer	776 DATA TECHNOLOGIES				
Cash Payment	E 001-6500-6455 SOFTWARE MAINTENA	Down Payment on Software			\$1,218.75
Invoice	2/2/2018				
Cash Payment	E 600-8100-6455 SOFTWARE MAINTENA	Down Payment on Software			\$3,656.25
Invoice	2/2/2018				
Cash Payment	E 610-8150-6455 SOFTWARE MAINTENA	Down Payment on Software			\$3,656.25
Invoice	2/2/2018				
Cash Payment	E 630-8250-6455 SOFTWARE MAINTENA	Down Payment on Software			\$3,656.25
Invoice	2/2/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$12,187.50
Refer	778 BROWN SUPPLY CO				
Cash Payment	E 110-2100-6507 OPERATING SUPPLIES	Plow Truck Operating Supplies			\$80.30
Invoice	82361	1/29/2018			
Transaction Date	2/2/2018	CASH	1010	Total	\$80.30
Refer	779 RICKLEFS EXCAVATING LTD.				
Cash Payment	E 610-8150-6727 CAPITAL EQUIPMENT	WWTP Disinfection and Ammonia Removal Project			\$42,987.50
Invoice	1/31/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$42,987.50
Refer	780 IOWA MUNICIPAL FINANCE				
Cash Payment	E 001-6500-6220 DUES/MEMBERSHIPS/	Clerk Dues			\$50.00
Invoice	2/2/2018				
Transaction Date	2/2/2018	CASH	1010	Total	\$50.00

Payments

Current Period: February 17-18

Fund Summary

	1010 CASH	
001 GENERAL FUND	\$5,917.92	
110 ROAD USE TAX	\$1,005.55	
114 T&A ELECTRIC MET DEP	\$900.00	
115 T&A WATER MET DEP	\$300.00	
322 REHAB HOUSING	\$1,005.91	
600 WATER FUND	\$4,648.16	
610 SEWER FUND	\$52,543.65	
630 ELECTRIC FUND	\$4,470.44	
		\$70,791.63

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$70,791.63
Total	\$70,791.63

**Strawberry Point Library Board Minutes**  
**Monday, November 27, 2017**

The meeting was called to order at 6:08 p.m. by Jason Martin-Hiner

**Members Present:** Todd Walter, Marjorie Lewis, Vicki Schmidt, Jason Martin-Hiner, Ann McCullough and Patty Lincoln

**Members absent:** Sarah Cummer, Jason Klett.

Vickie Schmidt moved to approve the **agenda**, Motion seconded by Marjorie Lewis. Motion passed with all ayes. Marjorie Lewis moved to accept the October minutes as read. Vicki Schmidt seconded. Motion carried with all ayes.

**Expenditures and Memorial money** were reviewed. Move to accept from Todd Walter, Second by Marjorie Lewis. Passed with all ayes.

The librarian's report was read.

Possibility of a Lifelong Learners Group if interest is shown, Book Club reading "Murder on Orient Express" followed by attending the movie. Going to try to start up scrabble on Monday's again. Weeding out 3% of the books in the library has started.

The Elkader library is having the Insect Zoo for a summer reading program and would like to share with several libraries. This decreases the cost for everyone. Patty asked the board to consider this. She would like to use it next summer.

Patty has been unable to complete CEUs and attend important meetings due to not having staff available. Staff being unavailable is due to budget cuts. Need a solution that will not affect patrons. Patty requested having a staff member on duty so she can do what is required of the position.

**Old Business:** Discussion regarding Part Time Benefits Policy. (See Oct. 19, 2017 minutes.) City cannot locate past time cards at present to confirm time off.

Need to get budget in order for 2018-2019.

Current budget was reviewed. Patty was asked to request some line items from City Clerk.

Discussion was held with regard to possible acquisition of Chrome books from Starmont Schools. These can be used for apps only. Software cannot be installed on them. Could be used only for web browsing and games. The board discussed the merits of having some available for the library, in addition to the current computer stations in current use. Patty was asked to check on purchase possibility.

Patty contacted Alison about having paid one of our bills twice. The check will be credited back under the top revenue side.

**New Business:** E-rate Option for Internet was discussed. This is a yearlong process to get approved. This can possibly help to lower the phone bills. Currently Windstream is providing it at a discounted rate and we don't want to lose this service. Patty will contact the state lady that assists with this to ensure this

**Strawberry Point Library Board meets on the third Tuesday of each month at 5:30 p.m. Public and City Council are welcome to attend.**

**Strawberry Point Library Board Minutes  
Monday, November 27, 2017**

would not jeopardize other funding being used. If this is a possibility to receive assistance through this plan Patty will take the online class that helps with the process of application.

Discussion was held regarding a small piece of land next to the library that was the city's property and then was given to current land owner. Since this property is for sale the director would like the original land back as the raised bed garden is on part of this property and programs are held out there.

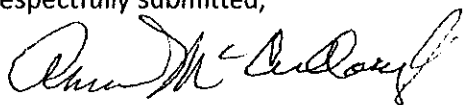
Gifts for volunteers were discussed.

Director's hours/salary were discussed. Patty is a salaried employee. As such, the remaining year to date balance for the Library Director's salary as of January 1, 2018, should be divided equally over the remaining pay periods for the 2017-2018 fiscal year.

A craft and bake sale will be held during Santa's visit to raise money for book purchasing.

Todd Walter moved to adjourn the meeting at 8:34 p.m. Seconded by Vickie Schmidt. All present voted to adjourn.

Respectfully submitted,



Ann McCullough

Secretary, Library Board



# Strawberry Point Fire Department

Meeting Minutes from \_\_\_ Dec 13th \_\_\_\_\_, 2017 \_\_\_\_

- Meeting Called to order by \_\_\_Chief Recker\_\_\_\_\_ at \_\_\_\_\_ 6:35 \_\_\_\_\_ pm
- Roll Call was Taken
- Minutes of previous meeting read and approved, motioned by \_\_\_Jon B\_2<sup>nd</sup> by \_\_\_Mark R\_

Training\_\_\_drained brush truck water tanks and pumps\_\_\_\_\_

Old Business\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New Business:\_\_\_Dept received Thank You from Rogber Goedken for state Volleyball sendoff\_\_\_\_\_

\_\_\_Nick Bente, Megan Hansel, Nick Zittlemen and Tim Backes voted on as full members\_\_\_\_\_

\_\_\_Election of Officers: Assistant Chief (Nominated-Dean C, Jeff B, Jason F) Dean accepted and voted in. Pump Captain - \_\_\_  
\_\_\_ (Nominated-Roger M, Jason T) Roger accepted and voted in. Rescue Specialist - (Nominated-Nic S, Jon B,) Nic S accepted and voted in.

\_\_\_Fireman of the Year voted will be Dec 27th meeting\_\_\_\_\_

\_\_\_County Fire Meeting will be at Strawberry on January 11th\_\_\_\_\_

\_\_\_Matt S briefed the Dept on last council meeting and LOST Fund petition\_\_\_\_\_

\_\_\_Roger M to order 1" hose for brush truck #72 that was damaged at field fire.\_\_\_\_\_

\_\_\_Fire Fighter 1 Class to be held in January at our Dept, anyone interested get name to Jason F ASAP\_\_\_\_\_

Expenses approved: \$\_\_\_96.35\_\_\_ to \_\_\_Strawberry Foods\_\_\_ for \_\_\_supplies\_\_\_, motioned \_\_\_Jason F\_ 2<sup>nd</sup> \_\_\_Jon B\_\_\_\_\_

Expenses approved: \$\_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Expenses approved: \$\_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

## Attendance:

Tim Backess_____ x	Megan Hansel_____ x	Mark Robinson_____ x
Jon Becker_____ x	Brian Hamlett_____ E	Chad Rodas_____ x
Jeff Bente_____ x	Gabe Hamlett_____ x	Derrick Sargent_____ x
Nick Bente_____ x	Sam Keppler_____ E	Nic Stelken_____ x
Dan Brase_____ x	Roger Maker_____ x	Roger Swales_____ x
Leon Coonfair_____ x	Nate Nading_____ E	Matt Schattgen_____ x
Dean Courtnage_____ x	Paul Olinger_____ x	Jason Thole_____ x
Jason Farmer_____ x	Al Recker_____ x	Nick Zittlemen_____ x
Jay Farmer_____ x		

Motion to Adjourn\_\_\_Roger M\_\_\_\_\_

2<sup>nd</sup> \_\_\_Chad\_\_\_\_\_

Time:\_\_\_ 7:20\_\_\_\_\_

\_\_\_\_\_  
recorded by Jeff Bente

# Strawberry Point Fire Department

Meeting Minutes from \_\_\_Dec 28th\_\_\_\_, 2017\_\_\_

- Meeting Called to order by \_\_\_Chief Recker\_\_\_ at \_\_\_7:00\_\_\_ pm
- Roll Call was Taken
- Minutes of previous meeting read and approved, motioned by \_\_\_Roger M\_\_\_ 2<sup>nd</sup> by \_\_\_Gabe\_\_\_

Training\_Station Cleaning and truck cleaning\_\_\_\_\_

Old Business\_Jan 11th County Meeting will be at Strawberry Point, Dean has speaker lined up.\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New Business:\_\_\_\_\_

\_\_\_March 3rd Dept End of Year Party possibly date\_\_\_\_\_

\_\_\_Motion to give new baby's gift - \$50 from Dept - motion Jon, second Jay F, 4 babies the last year.

\_\_\_\_\_

\_\_\_\$5000 donation from Dale & Sue Kartman\_\_\_\_\_

\_\_\_March 3rd Dept End of Year Party possibly date\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Expenses approved: \$\_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2nd \_\_\_\_\_

Expenses approved: \$\_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2nd \_\_\_\_\_

Expenses approved: \$\_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

### Attendance:

Tim Backess _____ E	Megan Hansel _____ E	Mark Robinson _____ x
Jon Becker _____ x	Brian Hamlett _____ E	Chad Rodas _____ x
Jeff Bente _____ x	Gabe Hamlett _____ E	Derrick Sargent _____ x
Nick Bente _____ x	Sam Keppler _____ E	Nic Stelken _____ x
Dan Brase _____ x	Roger Maker _____ x	Roger Swales _____ x
Leon Coonfair _____ x	Nate Nading _____ x	Matt Schattgen _____ x
Dean Courtnage _____ x	Paul Olinger _____ x	Jason Thole _____ x
Jason Farmer _____ x	Al Recker _____ x	Nick Zittlemen _____ x
Jay Farmer _____ x		

Motion to Adjourn \_\_\_ Roger M \_\_\_

2nd \_\_\_ Jon B \_\_\_

Time: \_\_\_ 7:45 \_\_\_

\_\_\_\_\_  
recorded by Jeff Bente

# Strawberry Point Fire Department

Meeting Minutes from Jan 10th \_\_\_\_\_, 2018 \_\_\_\_\_

- Meeting Called to order by Chief Recker \_\_\_\_\_ at 7:12 pm
- Roll Call was Taken
- Minutes of previous meeting read and approved, motioned by Roger \_\_\_\_\_ 2<sup>nd</sup> by Jon \_\_\_\_\_
- Treasurers report Checking \$ \_\_\_\_\_, Savings \$ \_\_\_\_\_, motioned by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

Training\_Cleaned Station \_\_\_\_\_

Old Business\_County Meeting to be at SPF&R on Jan 11th, all members be at station by 6 \_\_\_\_\_

Voiding check for \$519.39 to Nick Zittlemen and making new one out for \$458.15 for new lap top computer Dept is buying for ourselves

New Business:\_Firemens Breakfast will be March 11th, committee for breakfast is Jason F, Nick B, Chad R, Brian H, Gabe H\_

\_Dept Christmas Party is moving to Feb 17th \_\_\_\_\_

Expenses approved: \$458.15\_ to\_ computer\_ for\_ Nick Zittlemen\_, motioned\_ Jon\_ 2nd\_ Chad\_

Expenses approved: \$ \_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2nd \_\_\_\_\_

Expenses approved: \$ \_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_, motioned \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

## Attendance:

Tim Backess _____ x	Megan Hansel _____ x	Mark Robinson _____ x
Jon Becker _____ x	Brian Hamlett _____ x	Chad Rodas _____ x
Jeff Bente _____ E	Gabe Hamlett _____ x	Derrick Sargent _____ E
Nick Bente _____ x	Sam Keppler _____ x	Nic Stelken _____ x
Dan Brase _____ x	Roger Maker _____ x	Roger Swales _____ x
Leon Coonfair _____ x	Nate Nading _____ x	Matt Schattgen _____ x
Dean Courtnage _____ x	Paul Olinger _____ x	Jason Thole _____ x
Jason Farmer _____ x	Al Recker _____ x	Nick Zittlemen _____ x
Jay Farmer _____ x		

Motion to Adjourn\_ Mark R \_\_\_\_\_

2nd\_ Gabe H \_\_\_\_\_

Time: 7:35 \_\_\_\_\_

recorded by Jeff Bente



PO Box 404 | Strawberry Point, IA 52076  
www.stptchamber.com  
contactus@stptchamber.com  
FB: StrawberryPointChamber

## CITY COUNCIL APPROVAL REQUESTS FROM CHAMBER OF COMMERCE

### STRAWBERRY DAYS – FRIDAY, JUNE 9<sup>TH</sup> THROUGH SUNDAY JUNE 11<sup>TH</sup>

- 1) Request: Location Change of Strawberry Days Festival to Civic Center Grounds

When: Saturday, June 10<sup>th</sup> at 11:00am until  
Saturday, June 10<sup>th</sup> 6:00pm

Why: Strawberry Days Fair and Carnival

Question: City approval on alcohol booth (fenced in) or allowance of alcohol on the grounds
  
- 2) Request: Use of Civic Center

When: Saturday, June 10<sup>th</sup>

Why: To power entertainment, utilities & equipment and vendors, strawberries and ice cream and carnival.
  
- 3) Request: Use of band shelter at Inger Park for Strawberry Days

When: Friday Night, June 9<sup>th</sup> 4:30-7:00pm

Why: Kiddie parade, Crowning of Lil Mr. and Miss Strawberry and Methodist Church Park Activities
  
- 4) Request: Parade Time Change

When: Move from 1:00pm to 11:00am



## **Resolution 18-02**

Whereas, the City of Strawberry Point desires a uniform pay plan to promote city efficiency and uniformity in budget processes; and

Whereas, the City of Strawberry Point desires to clearly establish the wages for its valuable employees so that they can more effectively plan their careers;

Therefore let it be resolved by the City Council of Strawberry Point, Iowa that the following be adopted:

---

### **Police Chief (Salary)**

Range (\$45,000-\$58,000)

Annual raises for Police Chief shall be performance based and no less than 3% annually until max wage is reached. Police Chief shall receive longevity pay starting year 6 (Six year anniversary).

### **Full-Time Officer**

(Police Chief may increase wages for starting employees to step 2 depending on experience and approval from city council).

Starting wage = \$17.50 non-certified / \$18.50 Certified or once certified.

Year 1 anniversary \$19.25 per hour

Year 2 anniversary \$20.10 per hour

Year 3 anniversary \$20.80 per hour

Year 4 anniversary \$21.55 per hour

Year 5 anniversary \$22.35 per hour Max Pay

### **Part-Time Sworn and Certified Officers**

(Police Chief may increase wages for starting employees to step 2 depending on experience and approval from city council).

Starting wage = \$ 16.50

Year 1 anniversary \$ 17.00

Year 2 anniversary \$ 17.50

Year 3 anniversary \$ 17.80

Year 4 anniversary \$ 18.10

Year 5 anniversary \$ 18.50 Max Pay

After 5 years of step increases, the City shall pay longevity pay to each employee \$100.00 per year of employment past year five. (Example would be year six is \$100.00 per year and year 16 would be \$1000.00 per year). Longevity pay shall be paid on the anniversary date of hire for each employee.

Part-time employees do not receive longevity pay or holiday pay.

### **Reserve Officers (Non-Certified)**

\$16.00 per hour (wage is fixed unless police chief and council agree to increase)

---

**Public Works Employees – Full-time**

(City Administrator may increase wages for starting employees to step 2 depending on experience and approval from city council).

Starting wage = \$ 16.50  
Year 1 anniversary \$ 17.50  
Year 2 anniversary \$ 20.25  
Year 3 anniversary \$ 20.85  
Year 4 anniversary \$ 21.50  
Year 5 anniversary \$ 22.25 Max Pay

After 5 years of step increases, the City shall pay longevity pay to each employee \$100.00 per year of employment past year five. (Example would be year six is \$100.00 per year and year 16 would be \$1000.00 per year). Longevity pay shall be paid on the anniversary date of hire for each employee.

---

**City Administrator/Clerk (Salary)**

Range (\$45,000-\$60,000)

Annual raises for the City Administrator shall be performance based and no less than 3% annually until max wage is reached. The City Administrator shall receive longevity pay starting at year 6 (Six year anniversary).

**Deputy City Clerk**

(City Administrator may increase wages for starting employees to step 2 depending on experience and approval from city council).

Starting wage = \$ 14.00  
Year 1 anniversary \$ 15.50  
Year 2 anniversary \$ 16.25  
Year 3 anniversary \$ 17.00  
Year 4 anniversary \$ 17.75  
Year 5 anniversary \$ 18.75 Max Pay

After 5 years of step increases, the City shall pay longevity pay to each employee \$100.00 per year of employment past year five. (Example would be year six is \$100.00 per year and year 16 would be \$1000.00 per year). Longevity pay shall be paid on the anniversary date of hire for each employee.

---

This resolution shall be effective July 1, 2018

Passed and Approved by Council on this 7<sup>th</sup> day of February, 2018.

Name	Aye	Nay	Abstain
Chapman			
Hansel			
Rowcliffe			
Evans			
Johnson			

---

Alison Osweiler, City Administrator/Clerk

---

Jeff Bente, Mayor

## Resolution 18-03

**A resolution of the City Council of Strawberry Point, Iowa authorizing the execution and delivery by the City the CAT grant and specifying officer(s) authorized to execute the agreement and documents related to the agreement.**

**WHEREAS, the City Council of Strawberry Point, Iowa understands that as a requirement of the CAT grant awarded by the Enhance Iowa Board, and**

**WHEREAS, it is required to set forth officers authorized to execute the Agreement and other documents related to the CAT grant,**

**THEREFORE, let it be resolved by the City Council of Strawberry Point, Iowa, that the Mayor, Jeff Bente, the City Administrator, Alison Osweiler and the Deputy City Clerk, Kallie McDowell be the officers authorized to execute the Agreement and such other documents that are necessary to bind the City, and to authorize the officers set forth above to execute and deliver the CAT grant agreement and such other documents as the Enhance Iowa Board or the Enhance Iowa Board's legal counsel may reasonably request.**

**Passed and approved this 7<sup>th</sup> day of February 2018.**

Name	Aye	Nay	Abstain
<b>Chapman</b>			
<b>Hansel</b>			
<b>Rowcliffe</b>			
<b>Evans</b>			
<b>Johnson</b>			

\_\_\_\_\_  
**Jeff Bente, Mayor**

\_\_\_\_\_  
**Alison Osweiler, City Administrator**

**Ordinance 18-01**

**AN ORDINANCE AMENDING THE CITY CODE  
OF STRAWBERRY POINT, IOWA ARTICLE 55.12  
TO RAISE SOLID WASTE COLLECTION FEES.**

Be it Enacted by the Council of the City of Strawberry Point, Iowa:

SECTION 1. Purpose. The purpose of this ordinance is to amend Article 55.12(1) of the City Code of Strawberry Point, Iowa, to change some solid waste collection fees.

SECTION 2. SCHEDULE OF FEES. Section 55.12 (1) of the City Code of the City of Strawberry Point, Iowa, shall be amended to read as follows:

- 1. Schedule of Fees. The fee for refuse collection and disposal service used, or available, shall be:

<b>For each residential property served .....</b>	<b>\$13.40 per month</b>
<b>For each commercial property served (if collected by current city hauler).....</b>	<b>\$13.15 per month</b>
<b>Recycling Only Charge (only available to properties with dumpster for waste collection that does not utilize the current city hauler .....</b>	<b>\$3.20 per month</b>
<b>For each garbage tag .....</b>	<b>\$1.50 per tag</b>
<b>For residential landfill fee .....</b>	<b>\$ .35 per month</b>
<b>For commercial landfill fee .....</b>	<b>\$ .35 per month</b>

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed, being former Code Section 55.12(1)

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_

MAYOR

ATTEST: \_\_\_\_\_

CITY CLERK

**Ordinance 18-02**

**AN ORDINANCE CHANGING THE CITY CODE  
OF STRAWBERRY POINT, IOWA, ARTICLE 68.02A  
TO CHANGE THE BASE WATER RATE FOR ALL  
WATER CUSTOMERS.**

Be it Enacted by the Council of the City of Strawberry Point, Iowa:

SECTION 1. Purpose. The purpose of this ordinance is to amend Article 68.02A of the City Code of Strawberry Point, Iowa, to change the base water rate for all water.

SECTION 2. RATES AND SERVICE. Section 68.02A of the City Code of the City of Strawberry Point, Iowa, shall be amended to read as follows:

68.02A. **BASE RATE FOR ALL WATER CUSTOMERS.** All water customers shall be charged a base rate of Three Dollars and Fifty Cents (\$3.50) per month for water in addition to the monthly charge for water service.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY CLERK

**Ordinance 18-03**

**AN ORDINANCE AMENDING THE CITY CODE OF  
STRAWBERRY POINT, IOWA, ARTICLE 68.02  
TO INCREASE WATER RATES.**

Be it Enacted by the Council of the City of Strawberry Point, Iowa:

SECTION 1. Purpose. The purpose of this ordinance is to amend Article 68.02 of the City Code of Strawberry Point, Iowa, to increase water rates.

SECTION 2. RATES AND SERVICE. Section 68.02 of the City Code of the City of Strawberry Point, Iowa, shall be amended to read as follows:

68.02. RATES AND SERVICE. Water shall be furnished at the following rates:

First 1,000 gallons or less per month ..... \$6.30 per month  
(minimum monthly bill)

All amounts over 1,000 gallons per month ..... \$2.50 per 1,000 gallons or  
part thereof, per month.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed, being former Code Section 68.02

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY CLERK

**Ordinance 18-04**

**AN ORDINANCE CHANGING THE CITY CODE  
OF STRAWBERRY POINT, IOWA, ARTICLE 53.02A  
TO CHANGE THE BASE SEWER RATE FOR ALL  
SEWER CONTRIBUTORS.**

Be it Enacted by the Council of the City of Strawberry Point, Iowa:

SECTION 1. Purpose. The purpose of this ordinance is to amend Article 53.02A of the City Code of Strawberry Point, Iowa, to change the base sewer rate for all sewer contributors.

SECTION 2. RATES AND SERVICE. Section 53.02A of the City Code of the City of Strawberry Point, Iowa, shall be amended to read as follows:

53.02A. **BASE RATE FOR ALL SEWER CONTRIBUTORS.** All sewer contributors shall be charged a base rate of Twelve Dollars and Twenty-Four Cents (\$12.24) per month for sewer in addition to the monthly charge for sewer service.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY CLERK

**Ordinance 18-05**

**AN ORDINANCE INCREASING SEWER RENTAL RATES  
IN STRAWBERRY POINT, IOWA FROM \$9.55 PER THOUSAND GALLONS OF  
WATER BILLED PER MONTH TO \$9.74 PER THOUSAND GALLONS OF WATER  
BILLED PER MONTH FOR ALL SEWER CONTRIBUTORS.**

Be it Enacted by the Council of the City of Strawberry Point, Iowa:

SECTION 1. Purpose. The purpose of this ordinance is to increase the sewer rental rate in the City of Strawberry Point, Iowa, from Nine Dollars and Fifty-five Cents (\$9.55)/thousand gallons of water billed per month to Nine Dollars and Seventy-four Cents (\$9.74) per thousand gallons of water billed per month for each sewer contributor.

SECTION 2. RENTAL RATE. Section 53.02 of the City Code of the City of Strawberry Point, Iowa, shall be amended to read as follows:

53.02. **RENTAL RATE.** Each contributor shall pay a sewer rent equal to Nine Dollars and Seventy-four Cents (\$9.74) per thousand gallons of water billed per month to that contributor.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed, which shall be former section 53.02 of the City Code.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This ordinance shall be effective after the final passage, approval and publication as provided by law.

Passed by Council on the \_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY CLERK