

Public Notice

The City Council of Strawberry Point Will Meet Wednesday, January 17, 2018 Council Chambers,
City Hall 7:00 P.M. Strawberry Point, Iowa Tentative Agenda,
(at discretion of the chair)

- 1) Mayor call meeting to order
 - a) Pledge of Allegiance
 - b) Welcome Visitors
- 2) Roll call of members present
- 3) Motion to Approve the Agenda as (presented) (amended)

Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests an item to be removed to be considered separately.

- 4) Minutes from January 3rd
- 5) Claims

Unfinished Business

- 6) Resolution 18-01 – A resolution to present a public measure to the voters of Strawberry Point which would authorize the change in use of the One percent (1%) local sales and services tax in the City of Strawberry Point

Information

- 7) Ambulance Board meeting minutes from November 28, 2017
- 8) Strawberry Point Firefighter's Association Annual Pancake Breakfast – March 11, 2018
- 9) December 2017 Delinquent List
- 10) December City Financials

New Business

- 11) Motion to approve the annual tractor pull during Strawberry Days
- 12) Request from Strawberry Point Library to apply for grants
- 13) Motion to approve a donation of auction items by the City for the annual Aquatic Gala
- 14) Review of utility shut off laws and city policies regarding these.
- 15) Adjournment

Posted: January 16, 2018

Alison Osweiler City Clerk/Administrator

Jeff Bente, Mayor

Strawberry Point City Council
Regular Meeting January 3, 2018

The Strawberry Point City Council met for a regular meeting on Wednesday, January 3rd, 2018 at 7:00 p.m. at the Council Chambers of City Hall. Mayor Bente presided and led the Pledge of Allegiance. Council members answering roll call were Rowcliffe, Chapman, Johnson, Evans and Hansel.

Evans made a motion to approve the agenda as presented. Hansel seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Chapman, Johnson, Evans and Hansel. Nays: None. Motion passes.

CONSENT AGENDA

Minutes from December 20th

Claims

Johnson moved to approve the consent agenda. Evans seconded the motion. A roll call vote was taken. Ayes: Chapman, Johnson, Evans, Hansel, Rowcliffe. Nays: None. Motion passes.

INFORMATION

UNFINISHED BUSINESS

NEW BUSINESS

Council reviewed the request from the Moser School of Dance and Gymnastics to renew their rental agreement with the City for utilizing the Civic Center Gym. Council felt it was a positive use of the facility and were happy to continue this agreement with Moser. City Staff will ensure legal reviews the contract and updates it. Rowcliffe moved to renew the rental agreement with the Moser School of Dance and Gymnastics for the 2018-2019 season. Hansel seconded the motion. A roll call vote was taken. Ayes: Johnson, Evans, Hansel, Rowcliffe, Chapman. Nays: None. Motion passes.

Council reviewed information regarding the 6A Healthcare Preparedness Coalition & having the City of Strawberry Point participate. Funding for this coalition is through a grant. The City's role would be to house the position of one of the grant coordinators and to provide payroll services for their time. This position is being filled by Theresa Callahan, the City's Ambulance Director. All compensation for the work done is funded by the grant and there is no net cost to the City. In addition, the City will be charging a facility fee for housing the position and the use of utilities, etc. Council thought it was a great thing to get a part of. Rowcliffe felt it helped to keep Strawberry Point visible locally and at the state level. Evans made a motion to approve the City of Strawberry Point's participation in the 6A Healthcare Preparedness Coalition including housing a hospital preparedness grant coordinator. Chapman seconded the motion. A roll call vote was taken. Ayes: Evans, Hansel, Rowcliffe, Chapman. Nays: None. Abstain: Johnson. Motion passes.

City Administrator Osweiler waived her right to a closed session for her annual review. Mayor Bente gave an overview of the discussion Osweiler and he had for her annual review. Mayor and Council felt that Osweiler has really come into the role of administrator with the City. Goals were set for the year as well as areas for improvement. Mayor Bente and Council thanked Osweiler for her work. Osweiler stated despite the challenges she has faced in the time she has been here, she is happy to be in the position and looks forward to continuing her work with the City. Mayor Bente recommended a 4% increase for Osweiler which would result in an annual salary of \$47,502.00. Evans moved to approve a 4% increase for Osweiler resulting in an annual salary of \$47,502.00. Rowcliffe seconded the motion. A roll call vote was taken. Ayes: Hansel, Rowcliffe, Johnson, Evans. Nays: None. Abstain: Chapman. Motion passes.

Police Chief Evans waived his right to a closed session for his annual review. Mayor Bente gave an overview of the discussion he had with Evans during his annual review. Mayor Bente stated how much he appreciated Evans ability to navigate budget cuts in recent years while still leading a department with quality full and part-time officers. Mayor Bente also noted how difficult that task is when the budget is as restricted as it has been. Further, Mayor Bente noted Evans continues to make suggestions on how to improve the City in all areas, not just related to the police department. Goals were set for the year as well as areas for improvement. Mayor Bente and Council thanked Chief Evans for all of his work. Mayor Bente recommended a 3% increase for Evans resulting in an annual salary of \$52,960.13. Rowcliffe moved to approve the recommended 3% increase for Evans resulting in an annual salary of

\$52,960.13. Hansel seconded the motion. A roll call vote was taken. Ayes: Rowcliffe, Johnson, Evans, Hansel. Nays: None. Abstain: Chapman.

OTHER BUSINESS

Mayor Bente stated that Osweiler and Chief Evans had been working on a “Step plan” for all of the employees. This plan would outline pay ranges for each position, yearly raises, longevity pay and other details. The plan has many positive aspects including ease of budgeting. Mayor Bente would like to see two Council members work with Chief Evans and Osweiler to work on the step plan. Council members Rowcliffe and Evans both volunteered.

Council discussed the need to review the health stipend given to employees at the upcoming budget meetings. It was identified that the stipend has not been revisited in 5 years. With the increase in healthcare costs and the fact that the stipend is taxed, the resulting dollar amount that the employees received will not even cover a single policy. Council agreed to address this during budget meetings.

The topic of City Hall office hours was reviewed. Osweiler stated that both she and Deputy City Clerk have conveyed to Council how much the reduced hours (open to the public) on Wednesdays help with workload, on-going training and projects. Council agreed that the hours appear to be working and they were okay with continuing the reduced hours on Wednesday. City Hall hours will remain Monday, Tuesday, Thursday, Friday 8:00am to 4:30pm. Wednesday 11:00am to 1:00pm.

Council discussed the need to reschedule budget revenues meeting due to work travel commitments for Mayor Bente. Budget meetings will be as follows: Revenues – January 17th at 5:30 pm. Expenditures – January 23rd at 6:00pm.

With no further business, Evans moved to adjourn at 8:32 p.m. Hansel seconded the motion. Motion passes.

Alison Osweiler, City Clerk/Administrator

Jeff Bente, Mayor

CITY OF STRAWBERRY POINT

01/12/18 11:02 AM

Page 1

Payments

Current Period: January 17-18

Batch Name	01/17/18 PAY Payments	User Dollar Amt	\$135,104.96			
		Computer Dollar Amt	\$135,104.96			
				\$0.00	In Balance	
Refer	685 WINDSTREAM					
Cash Payment	E 001-6220-6373 TELEPHONE & COMMU	Account # 091637738				\$124.20
Invoice	1/3/2018					
Cash Payment	E 001-1500-6373 TELEPHONE & COMMU	Account # 091637738				\$74.34
Invoice	1/3/2018					
Cash Payment	E 001-1100-6373 TELEPHONE & COMMU	Account # 091637738				\$74.34
Invoice	1/3/2018					
Cash Payment	E 001-1600-6373 TELEPHONE & COMMU	Account # 091637738				\$74.34
Invoice	1/3/2018					
Transaction Date	1/12/2018	CASH	1010	Total		\$347.22
Refer	686 STRAWBERRY BUILDING SUPPLY					
Cash Payment	E 001-1100-6507 OPERATING SUPPLIES	Police Operating Supplies				\$10.95
Invoice	1/2/2018					
Transaction Date	1/12/2018	CASH	1010	Total		\$10.95
Refer	687 RODAS CHEVROLET INC					
Cash Payment	E 110-2100-6350 EQUIPMENT MAINT &	Vehicle Maintenance				\$51.74
Invoice	12/31/2017					
Cash Payment	E 001-1100-6332 VEHICLE MAINTENANC	Vehicle Maintenance				\$72.72
Invoice	12/31/2017					
Cash Payment	E 001-1100-6332 VEHICLE MAINTENANC	Vehicle Maintenance				\$2,338.33
Invoice	12/31/2017					
Transaction Date	1/12/2018	CASH	1010	Total		\$2,462.79
Refer	688 AIRGAS NORTH CENTRAL					
Cash Payment	E 001-1600-6518 MEDICAL SUPPLIES	Medical Operating Supplies				\$225.41
Invoice	9950008463 12/31/2017					
Transaction Date	1/12/2018	CASH	1010	Total		\$225.41
Refer	689 AIRGAS NORTH CENTRAL					
Cash Payment	E 110-2100-6507 OPERATING SUPPLIES	RUT Operating Supplies				\$160.03
Invoice	9950106037 12/31/2017					
Transaction Date	1/12/2018	CASH	1010	Total		\$160.03
Refer	690 DILLON LAW					
Cash Payment	E 001-6500-6411 LEGAL EXPENSE	Legal Fees				\$104.50
Invoice	27841 1/4/2018					
Transaction Date	1/12/2018	CASH	1010	Total		\$104.50
Refer	691 ALLAMAKEE-CLAYTON ELECTRIC					
Cash Payment	E 630-8210-6494 CONTRACTS	Wholesale Power				\$40,746.08
Invoice	1/5/2018					
Transaction Date	1/12/2018	CASH	1010	Total		\$40,746.08
Refer	692 IOWA PARK & RECREATION					
Cash Payment	E 001-4600-6230 TRAINING	Aquatic CEU Class				\$145.00
Invoice	2433 1/5/2018					
Transaction Date	1/12/2018	CASH	1010	Total		\$145.00

CITY OF STRAWBERRY POINT

01/12/18 11:02 AM

Page 2

Payments

Current Period: January 17-18

Refer	693	STRAWBERRY PRESS JOURNAL				
Cash Payment	E 001-6500-6402	ADVERTISING EXPENS	Advertising Expense		\$309.73	
Invoice		12/27/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$309.73	
Refer	694	NAPA				
Cash Payment	E 001-1100-6507	OPERATING SUPPLIES	Various Depts Operating Supplies		\$0.58	
Invoice		12/31/2017				
Cash Payment	E 110-2100-6350	EQUIPMENT MAINT &	Various Depts Operating Supplies		\$13.16	
Invoice		12/31/2017				
Cash Payment	E 110-2100-6350	EQUIPMENT MAINT &	Various Depts Operating Supplies		\$119.94	
Invoice		12/31/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$133.68	
Refer	695	WESSELS ELECTRICAL SERVICE				
Cash Payment	E 630-8210-6494	CONTRACTS	Electrical Contract Work		\$267.36	
Invoice	7550	1/9/2018				
Transaction Date	1/12/2018	CASH	1010	Total	\$267.36	
Refer	696	WESSELS ELECTRICAL SERVICE				
Cash Payment	E 630-8210-6494	CONTRACTS	Electrical Contract Work		\$1,901.25	
Invoice	7549	1/9/2018				
Transaction Date	1/12/2018	CASH	1010	Total	\$1,901.25	
Refer	697	KARL OMMEN				
Cash Payment	E 600-8100-6230	TRAINING	Mileage Reimbursement Aquatic CEU Class		\$65.88	
Invoice		1/8/2018				
Transaction Date	1/12/2018	CASH	1010	Total	\$65.88	
Refer	698	RICKLEFS EXCAVATING LTD.				
Cash Payment	E 610-8150-6402	ADVERTISING EXPENS	WWTP Disinfection and Ammonia Removal		\$82,175.00	
Invoice	11/18/17-12/22	12/22/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$82,175.00	
Refer	699	NADINGS SERVICE				
Cash Payment	E 001-1600-6331	VEHICLE OPERATIONS	Various Depts Fuel Charges		\$154.33	
Invoice		12/31/2017				
Cash Payment	E 001-1100-6331	VEHICLE OPERATIONS	Various Depts Fuel Charges		\$328.41	
Invoice		12/31/2017				
Cash Payment	E 600-8100-6331	VEHICLE OPERATIONS	Various Depts Fuel Charges		\$163.88	
Invoice		12/31/2017				
Cash Payment	E 610-8150-6331	VEHICLE OPERATIONS	Various Depts Fuel Charges		\$163.89	
Invoice		12/31/2017				
Cash Payment	E 630-8210-6331	VEHICLE OPERATIONS	Various Depts Fuel Charges		\$163.89	
Invoice		12/31/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$974.40	
Refer	700	HAUSERS WATER SYSTEMS				
Cash Payment	E 001-6500-6506	OFFICE SUPPLIES	City Hall Supplies		\$11.00	
Invoice		12/13/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$11.00	
Refer	701	RECKER REPAIR				

CITY OF STRAWBERRY POINT

01/12/18 11:02 AM

Page 3

Payments

Current Period: January 17-18

Cash Payment	E 110-2100-6350 EQUIPMENT MAINT &	Skid Loader Maintenance			\$244.68
Invoice	10832	12/22/2017			
Transaction Date	1/12/2018	CASH	1010	Total	\$244.68
Refer	702 HYGIENIC LABORATORY				
Cash Payment	E 600-8100-6412 TESTING/HYGENIC LA	Water Testing			\$65.00
Invoice		12/31/2017			
Transaction Date	1/12/2018	CASH	1010	Total	\$65.00
Refer	704 UPPER EXPLORERLAND				
Cash Payment	E 322-5300-6494 CONTRACTS	Housing Rehab Project			\$1,828.01
Invoice		12/29/2017			
Transaction Date	1/12/2018	CASH	1010	Total	\$1,828.01
Refer	705 UPPER EXPLORERLAND				
Cash Payment	E 610-8150-6490 CONSULTING FEES	CDBG Water/Sewer Project			\$2,262.87
Invoice		12/29/2017			
Transaction Date	1/12/2018	CASH	1010	Total	\$2,262.87
Refer	706 FRANCIS HOUSKA				
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Sidewalk Snow Removal			\$165.00
Invoice		12/31/2017			
Transaction Date	1/12/2018	CASH	1010	Total	\$165.00
Refer	707 K & A FARM EQUIPMENT INC				
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Operating Supplies			\$25.76
Invoice	01-17695	1/4/2018			
Transaction Date	1/12/2018	CASH	1010	Total	\$25.76
Refer	708 MUNTERS TRUE VALUE				
Cash Payment	E 001-4100-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$11.69
Invoice		12/31/2017			
Cash Payment	E 001-4100-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$0.62
Invoice		12/31/2017			
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Various Depts Supplies			\$135.00
Invoice		12/31/2017			
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Various Depts Supplies			\$8.99
Invoice		12/31/2017			
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Various Depts Supplies			\$34.99
Invoice		12/31/2017			
Cash Payment	E 110-2100-6417 STREET MAINT EXP	Various Depts Supplies			\$4.64
Invoice		12/31/2017			
Cash Payment	E 110-2100-6507 OPERATING SUPPLIES	Various Depts Supplies			\$5.92
Invoice		12/31/2017			
Cash Payment	E 110-2100-6507 OPERATING SUPPLIES	Various Depts Supplies			\$7.64
Invoice		12/31/2017			
Cash Payment	E 001-4700-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$7.48
Invoice		12/31/2017			
Cash Payment	E 001-4700-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$25.32
Invoice		12/31/2017			
Cash Payment	E 001-4700-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$11.22
Invoice		12/31/2017			

Payments

Current Period: January 17-18

Cash Payment	E 001-6500-6320 BLDG & GROUNDS MAI	Various Depts Supplies			\$12.59
Invoice	12/31/2017				
Transaction Date	1/12/2018	CASH	1010	Total	\$266.10
Refer	709	GEORGIA AND AMY GAFFNEY			
Cash Payment	E 001-1600-6930 REFUNDS	Ambulance Refund Payment			\$207.26
Invoice	1/4/2018				
Transaction Date	1/12/2018	CASH	1010	Total	\$207.26

Fund Summary

	1010 CASH
001 GENERAL FUND	\$4,324.36
110 ROAD USE TAX	\$977.49
322 REHAB HOUSING	\$1,828.01
600 WATER FUND	\$294.76
610 SEWER FUND	\$84,601.76
630 ELECTRIC FUND	\$43,078.58
	<u>\$135,104.96</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$135,104.96
Total	\$135,104.96

RESOLUTION 18-01 - REGARDING LOST Sales Tax Change

BE IT RESOLVED, by the City Council of the City of Strawberry Point , Iowa:

WHEREAS, a petition meeting the requirements of Iowa law has been presented and ;

WHEREAS the city council agrees with the request of the petitioners to place a change in LOST revenue allocation and;

WHEREAS the sample measure has been presented to the council for review and it approves of the same;

NOW THEREFORE, BE IT RESOLVED that the attached measure shall be presented to the voters of Strawberry Point, Iowa on May 1, 2018.

BE IT FURTHER RESOLVED that the city clerk shall take all steps to ensure compliance with the publication requirements and coordinate with the County Auditor regarding the same.

Moved by _____ to adopt.

Adopted this 17th day of January, 2018.

Mayor – Jeff Bente

ATTEST:

City Clerk/Administrator – Alison Osweiler

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

YES

NO

Summary: To authorize a change in the use of the One percent (1%) local sales and services tax in the city of Strawberry Point, Iowa effective 1 October, 2018

The use of the One percent (1%) local sales and services tax shall be changed in the city of Strawberry Point, Iowa effective 1 October, 2018

PROPOSED USES OF THE TAX:

If the change is approved, revenues from the sales and services tax shall be allocated as follows:

ZERO % property tax relief

33 1/3% to Fire Protection Services, including Facilities and Equipment

33 1/3% to Emergency Medical Services, including Facilities and Equipment

33 1/3% for repairs, maintenance and improvements to streets, sewers, and/or Water System or general obligation debt or any other lawful purpose of the city of Strawberry Point, Iowa.

CURRENT USES OF THE TAX:

Revenues from the sales and services tax are currently allocated as follows:

0% for property tax relief

33 1/3% for economic development / tourism office of the Strawberry Point Economic Development Fund Inc., including, but not limited to, salary and benefits

66 2/3% for repairs, maintenance and/or improvements to streets, sewer system, and/or water system, and/or general obligation debt

Strawberry Point Ambulance Board
Minutes of Meeting November 28, 2017

I. Call to order

Meeting was called to order by Board President, Deb Yokiel at 8:12 p.m. in the basement meeting room of the Strawberry Point Medical Center. Member present: Yokiel, Service Director T. Callahan, Council person Wally Rowcliffe, and member D. Paris.

II. Roll call

Members present: Yokiel, Service Director T. Callahan, Council person Wally Rowcliffe and member D. Paris. Absent were members Becker and Kuehl. Dr. Thompson arrived at 8:32 p.m.

III. Approval of minutes from last meeting

Reviewed the minutes from the last meeting. Motion to approve minutes by Thompson, Second by Paris. All ayes. Motion carried.

IV. Financial Reports

Reviewed Financial Reports as distributed by Service Director Callahan. All claims were approved. Township contributions were current, and past due accounts to be reviewed at the next meeting.

Motion to allocate \$500 for 501C3, moved and second. Motion approved.

V. Service Director's Report and Recommendations

2 EMT students taking the current class, Katie and Chris Kasad.

Motion by Dr. Thompson, seconded by Paris to pay \$25.00 per hour for Service Area Hospital Preparedness Coordinator-T. Callahan.

VI. Medical Director's Report and Recommendations

Dr. Thompson wishes to figure for Auto Load Systems for cots in the upcoming budget. Prices will be forthcoming.

VII. Old Business

none

VIII. New business

Much discussion about LOST (Lost Option Sales Tax). Currently the city is collectiong and not allocation these funds to the Fire or Ambulance Deptments. A motion by Dr. Thompson and seconded by Paris to have this money split 50/50 between the two services. The City will have the final input, but in reality , it will be 1/3 each to Ambulance, Fire and the City itself. A vote by the community will have to take place in the spring. Wally R. will instruct Council as to our needs.

IX. Next Meeting Date:

January 9, 2018 at 8:00 PM

X. Adjournment

Paris made the motion, second by Dr. Thompson to meet every odd month, the second Tuesday in 2018. Motion carried. Meeting adjourned at 9:42 p.m.

Minutes respectfully submitted by: Dan Paris, board member